

LITTLE WALTHAM PARISH COUNCIL

Minutes of the Meeting held on 1 September 2009 at 7:30pm in the Memorial Hall

Present: Councillors Gill Aston
Peter Brown- Chairman
Miles Howarth
Jackie Ketley
Richard Lay
Edith Robertson
John Smith
Austin Weir

Also in attendance: Jessica Dawson - Clerk
Borough Councillor Delmas Ashford
County Councillor John Aldridge
PCSO Ian Hilton

60 To receive any apologies for absence

Apologies received from Cllr Brian Cox and Borough Cllr Malcolm Taylor.

61 Consideration of the Minutes of 7 July 2009

The minutes were accepted as a true record and were signed by the Chairman.

62 Declarations of Interest

Edith Robertson declared a non-prejudicial interest in item 67.8 re 82 The Street.

63 Public Forum- to receive any representations from the public

Borough Cllr Ashford advised that the Borough Council is monitoring activity regarding the plots for sale at Butlers Farm, Main Road, Broomfield.

64 Neighbourhood Policing Team

64.1 Officer's report

PCSO Hilton delivered the crime report for Little Waltham.

64.2 Residents' concerns re activity in car park

Police patrols have been instructed to monitor the car park behind the Memorial Hall and local residents are encouraged to report any incidents.

65 Recruitment of new clerk

Mrs Joanna Wilsher has been appointed as the new Clerk with effect from 1 December 09, with Parish Councillors caretaking in the interim. The Chairman thanked Jessica Dawson for her service over the last 3½ years.

66 Change of Parish Council contact details

66.1 New telephone contact number

Effective from 1 September: 07999 260 575

66.2 New email address

Effective from 1 September: littlewaltham@googlemail.com

67 Planning

67.1 09/01052/FUL Land Adjacent Pratts Farm Lane Roundabout, Essex Regiment Way. Construction of a 1,000 space park and ride facility including terminus building, wind turbine and highways alterations to Pratts Farm Lane. Copy of residents association letter to CBC.

Concerns were expressed over the potential creation of extra traffic within the parish. It was agreed to send a comprehensive response highlighting local concerns.

67.2 09/00972/FUL Chatham Cottage, Chatham Green

Replacement detached garage with rooms in the roof and front dormer window.

Agreed to suggest that property should not become a separate dwelling.

- 67.3 09/01064/CLEUD Croxtons Mill, Blasford Hill
Existing use in breach of condition 2 of planning permission CHL/1392/90/LB.
No observations.
- 67.4 09/01125/FUL Albyns, Domsey Lane
Single storey rear extension including conservatory and front porch.
No observations.
- 67.5 09/01149/FUL Glenroy House, Blasford Hill
Single storey rear garden room extension.
No observations.
- 67.6 Appeal dismissed – Newlands, Drakes Lane
APP/W1525/A/09/2101933 alterations to roof to form first floor accommodation, and raising the roof at the rear. Demolition of a single storey front section and detached garage.
Noted.
- 67.7 06/00456/FUL Whitbreads Farm, Chatham Green
Concerns re occupation of development without prior completion of road improvements and signage in Whitbreads Farm Lane, in breach of conditions 18 & 19 of the consent.
Agreed to report to CBC and request conditions of planning consent be enforced.
- 67.8 09/01132/FUL 82 The Street
Removal of weatherboarding and replacement with lime cement render.
No observations.
- 67.9 09/01188/FUL Ashling, Domsey Lane
First floor rear extension.
No observations.

68 Planning Results

- 09/00769/LBC Little Waltham Lodge, Main Road
Structural and cosmetic repairs to roof. Removal of oil tanks. Replacement windows, fascia and gutter.
Permitted
- 09/00768/FUL Little Waltham Lodge, Main Road
Structural and cosmetic repairs to roof. Removal of oil tanks. Replacement windows, fascia and gutter.
Permitted
- 09/00772/FUL The Weir, Brook Hill
Replacement pitched roof with velux windows & new fenestration on the garage.
Permitted
- 09/00696/FUL Merrion, Main Road
Single and two storey rear/side extensions.
Permitted
- 09/00675/FUL Albyns, Domsey Lane
Single storey rear extension & front porch.
Permitted
- 09/00629/FUL Rainbow Cottage, Wheelers Hill
Retention of flat roof on rear extension and other amendments to 08/01366/FUL.
Permitted
- 09/00540/LBC Foxtons, 23 The Street
Replacement log store.
Permitted
- 09/00539/FUL Foxtons, 23 The Street
Replacement log store.
Permitted
- 09/00613/LBC Foxes, Blasford Hill
Demolition of existing store & erection of a two storey rear extension.
Permitted
- 09/00612/FUL Foxes, Blasford Hill
Demolition of existing store & erection of a two storey rear extension.
Permitted

All results noted.

69 Essex County Council Correspondence

- 69.1 Local schemes request submission to ECC highways – by 18 Sep. Consideration of extension of 30mph limit into Back Lane, with associated gateway threshold feature. Consideration of new 30mph speed limit in Chatham Green. Agreed to submit requests for the 30mph speed limit to be extended further back along Back Lane, gateway features at all access points into the village, new 30mph limit to be introduced in Chatham Green, and improvements for safety measures on the slip lane entering the village off the B1008.

70 Chelmsford Borough Council Correspondence

- 70.1 Parish Council training event on permitted development – 24 Sep 2pm Council Chamber.
Gill Aston to attend.
- 70.2 Emergency planning – Parish rest centre briefing and collection of Rest Centre Box. 21 Sep 7:30pm District Emergency Centre, Chelmsford.
Memorial Hall committee to be asked to handle.

71 General Correspondence

- 71.1 NHS Family health services – pharmacy application report update.
Noted.
- 71.2 ROSPA play area safety inspection report.
Amenity committee to review.

72 Little Waltham Highways & Environment

- 72.1 Dick Balfour's Triangle – update
Nothing to report.
- 72.2 Speed survey – update
Speed survey carried out and data showed no significant speeding problem.
- 72.3 Use of Public Open Space near Winckford Bridge
Agreed to await resident feedback.
- 72.4 Tennis court key holders
Alternative key holder to be advertised on tennis court gate when Mr Seymour is away.

73 Tom Amos Charity

Update deferred to next meeting.

74 Allotments

- 74.1 Blasford Hill entrance resurfacing update.
Resurfacing completed and CIF claim for grant requested.
- 74.2 Leaflet for residents
Leaflet to be distributed to residents requesting thoughts and ideas about the village.

75 Finance

- 75.1 Payments approved of £5091.30 listed below
- 75.2 Current account balance at 13 July 09 £16404.80
Deposit account at 31 July 09 £9475.22
Noted.
- 75.3 Annual statement of accounts approved by external auditors.
Year ending 31 March 09 finished and finalised documents copied to all councillors.
Noted.

76 Urgent Business

Whealers Hill Farm boot sales - possible breach of permission. Borough Cllr Ashford agreed to enquire with CBC Planning Officers.

77 Closure

The meeting closed at 20:50. Date of next meeting 6 October 2009

Sep 09

Payments

01-Sep-09	Jessica Dawson	Salary (Jul&Aug)	590.78	0.00	590.78
01-Sep-09	Jessica Dawson	Expenses - Off Allow, Mileage (Jul & Aug)	86.64	0.00	86.64
01-Sep-09	Jessica Dawson	Salary (Sep final payment)	136.19	0.00	136.19
01-Sep-09	Jessica Dawson	Expenses - Off Allow, Mileage (Sep)	28.12	0.00	28.12
01-Sep-09	HM Revenue & Customs - June Payment	Tax & Nics	73.80	0.00	73.80
01-Sep-09	HM Revenue & Customs - July Payment	Tax & Nics	73.80	0.00	73.80
01-Sep-09	HM Revenue & Customs - Aug Payment	Tax & Nics	73.80	0.00	73.80
01-Sep-09	HM Revenue & Customs - Sep Payment	Tax & Nics	34.20	0.00	34.20
01-Sep-09	M.G.Howard	Internal Audit Fee	125.00	0.00	125.00
01-Sep-09	Playsafety Ltd	ROSPA play area safety inspection	72.00	10.80	82.80
01-Sep-09	G&B Finch Ltd	Allotment entrance resurfacing	1815.00	272.25	2087.25
01-Sep-09	Peter Brown	Clerk's mobile phone and top up credit	44.97	0.00	44.97
01-Sep-09	Peter Brown	Noticeboard lettering	10.00	1.50	11.50
01-Sep-09	JRB Enterprises	Litter bins and accessories	664.00	99.60	763.60
01-Sep-09	Pinnacle	Gardening tidy up	484.00	72.60	556.60
01-Sep-09	Terry Payne	Maintenance - playing field fencing	90.00	0.00	90.00
01-Sep-09	Lambert Smith Hampton	Allotments lease fee	77.00	0.00	77.00
01-Sep-09	Audit Commission	Annual audit fee 09/10	135.00	20.25	155.25
Total			4614.30	477.00	5091.30
Receipts					
05-Jun-09	Bank of Ireland	Interest	0.01	0.00	0.01
05-Jun-09	COOP Bank	Interest	1.50	0.00	1.50
03-Jul-09	COOP Bank	Interest	1.68	0.00	1.68
13-Jul-09	Hard play area	Cash hires	50.00	0.00	50.00
13-Jul-09	Allotments	Rent	20.30	0.00	20.30
21-Jul-09	HMRC	Online incentive (07/08 & 08/09)	175.00	0.00	175.00
Total			248.49	0.00	248.49

Signed.....

Date.....