

LITTLE WALTHAM PARISH COUNCIL

Minutes of the Meeting held on 3 November 2009 at 7:30pm in the Memorial Hall

Present: Councillors Gill Aston
Peter Brown- Chairman
Brian Cox
Miles Howarth
Jackie Ketley
Richard Lay
Edith Robertson
John Smith
Austin Weir

Also in attendance: Borough Councillor Malcolm Taylor
PCSO John McDonald

09/92 To receive any apologies for absence

Apologies received from County Cllr John Aldridge and PCSO Ian Hilton.

09/93 Consideration of Minutes of 6 October 2009

Following correction of a date, the minutes were accepted as a true record and were signed by the Chairman.

09/94 Declarations of Interest

None

09/95 Public Forum- to receive any representations from the public

Borough Cllr Taylor mentioned the NCAAP consultation and the Windmill Inn public hearing.

09/96 Neighbourhood Policing Team – Report

PCSO McDonald gave a brief report and commented that Little Waltham has very little crime.

09/97 Planning

09/97.1 09/01371/FUL & 09/01372/LBC "The Wilderness", Leighs Road
Replacement outbuildings & stables to provide new domestic garaging, stables & storage.

No observations.

09/97.2 09/01443/FUL & 09/01444/LBC "Buck Cottage, Braintree Road
Single storey side extension.

No observations.

09/98 Planning Results

09/01132/FUL 82 The Street
Removal of weatherboarding, replacement with render
Permitted – Noted.

09/01188/FUL "Ashling", Domsey Lane
First floor rear extension
Refused – Noted.

09/99 Essex County Council Correspondence

09/99.1 Minerals Development Document - Site Allocations paper – by 12 November.
Councillors approved a draft response, to be sent to Essex County Council.

09/99.2 Doorstep Calendar 2010
Noted that 150 free calendars had been ordered.

09/99.3 Highways Community Initiatives Fund (deferred from October meeting).
Agreed not to make any request.

09/100 Chelmsford Borough Council Correspondence

- 09/100.1 Parish Charter – consultation – by 16 December.
Brian Cox to draft a response for consideration at the 1 December meeting.
- 09/100.2 Saturday Standout dates
Noted the 13 March 2010 date.
- 09/100.3 Bulb planting
Noted bulbs had been planted by volunteers at 3 locations.
- 09/100.4 NCAAP – consultation – by 21 December
Peter Brown & Miles Howarth to review and draft a response for consideration at the 1 December meeting.
- 09/100.5 Dispensations
Agreed that Peter Brown, Gill Aston & Miles Howarth would initially attend a briefing meeting.

09/101 General Correspondence

- 09/101.1 Bus shelter advertising request
Agreed not to allow paid advertising.
- 09/101.2 Neighbourhood Watch – signs and stationery request
Agreed to fund 4 signs (estimated total cost £120) and to continue to fund stationery (estimated cost approx £25 annually). NHW coordinator to be asked to work more closely with PCSO.

09/102 Land at rear of the former Bell Inn

Agreed to refer the concerns to the Compliance team at CBC.

09/103 Grants 09-10

Consideration of valid requests for grants.
Agreed to defer consideration to the 18 November budget meeting. Agreed to allow Memorial Hall and URC to submit late applications.

09/104 Poppy Appeal

Consideration of donation
Agreed to donate £55 for 2 wreaths, as a Section 137 payment.

09/105 Allotment rents and conditions

- 09/105.1 Rents for 2010
Agreed to keep rents at same level as 2009.
- 09/105.2 Terms and conditions
Edith Robertson to draft proposed conditions for consideration at the 1 December meeting.

09/106 Parish Council website

Consideration of new website format.
Councillors approved the new website and thanked Peter Brown for his work in building it. Agreed to refund template cost (approx £90) and first year's hosting cost (approx £20). Agreed to also register www.littlewaltham.org at approx cost of £50 for first 2 years. Agreed to add a website section on the attractiveness of the Little Waltham area, plus a means of allowing website visitors to subscribe to email newsletters.

09/107 Notice boards

John Smith suggested the need for a notice board in Chelmer Avenue. Agreed to consider relocating the Brook Hill board and replacing it with a new one. Peter Brown to provide estimated costs and specifications at 1 December meeting.

09/108 Concern over parking on the bridge in The Street

John Smith raised concerns over parking on bridge. Agreed to ask Highways to investigate possible ways of addressing traffic problems on the bridge.

09/109 Finance

09/109.1 Payments of £427.08 listed below were approved.

09/109.2 Current account balance £19795 at 28 October 09 (estimated)
Deposit account balance £8933 at 28 October 09 (estimated)
Noted.

09/110 Urgent Business

None

09/111 Closure

Meeting closed at 9.05pm. Date of next meeting 18 November 2009

Payments			£	£	£
Nov 09	EALC	Course fee – J Willsher, "Roles & Responsibilities"	34.00	0.00	34.00
Nov 09	Essex & Suffolk	Water bill – allotments	168.08	0.00	168.08
Nov 09	Peter Brown	Reimbursement of Printwize bill for gravel pit leaflet printing	225.00	0.00	225.00
Total			427.08	0.00	427.08

Receipts			£	£	£
Oct 09	Chelmsford BC	Precept instalment	8858.50	0.00	8858.50
Oct 09	Misc	Allotment rent	10.00	0.00	10.00
Total			8868.50	0.00	8868.50

Signed