

Little Waltham Parish Council

Minutes of the Meeting
held on Tuesday 7th July 2009 at 7:30pm in the Memorial Hall

Present: Councillors Gill Aston
Peter Brown- Chairman
Brian Cox
Miles Howarth
Jackie Ketley
Richard Lay
Edith Robertson
John Smith
Austin Weir

Also in attendance: Jessica Dawson - Clerk
County Councillor John Aldridge
PCSO Hilton
2 members of public

- 45 To receive any apologies for absence**
Apologies received from Borough Councillor Delmas Ashford and Borough Councillor Malcolm Taylor.
- 46 Minutes of 2nd June 2009**
The minutes were accepted as a true record; they were duly signed by the Chairman.
- 47 Declarations of Interest**
None were received.
- 48 Public Forum- to receive any representations from the public**
Residents concerns received about village gardening not yet been done.
PCSO Hilton delivered the monthly crime report.
County Councillor John Aldridge informed the parish council of the next round of the Community Initiatives Fund commencing now.
- 49 Planning**
- 49.1 09/00696/FUL Merrion, Main Road, Lt.W
Single and two storey rear/side extensions
No observations.
- 49.2 09/00671/ADV Land at Butlers Farm, Main Road, Broomfield
Two freestanding signs east of Main Road, 1 sign in Lt.W
Object strongly as signs are an inappropriate size.
- 49.3 09/00772/FUL The Weir, Brook Hill, Lt.W
Replacement pitched roof with velux windows & new fenestration on the garage
No observations.
- 49.4 09/00768/FUL & 09/00769/LBC Little Waltham Lodge, Main Road, Lt.W
Structural and cosmetic repairs to roof. Removal of oil tanks. Replacement windows, fascia and gutters.

No observations.

- 49.5 Little Waltham Surgery, 30 Brook Hill, Lt.W
Application for full consent for inclusion in the mid Essex pharmaceutical list
Reply to PCT and fully support the application.
- 49.6 Planning application monitor holiday cover volunteer
Gill Aston volunteered.

50 Planning Results

| | | | | | |
|--------------|------------|------------|---|---|---------------------------|
| 09/00415/FUL | 30/03/2009 | 14/04/2009 | The Chapel Chatham Green Little Waltham Chelmsford Essex CM3 3LF | Two storey outbuilding with attached single bay cartlodge. | Application Withdrawn |
| 09/00236/LBC | 24/02/2009 | 25/03/2009 | Alsteads Farm Leighs Road Little Waltham Chelmsford Essex CM3 3NA | Change of use of rural buildings to 2 no. residential units and removal of modern agricultural build... | Application Permitted |
| 09/00235/FUL | 24/02/2009 | 25/03/2009 | Alsteads Farm Leighs Road Little Waltham Chelmsford Essex CM3 3NA | Change of use of rural buildings to 2 no. residential units and removal of modern agricultural build... | Unilateral Undertaking |
| 09/00149/FUL | 09/02/2009 | 23/03/2009 | 13 Winckford Close Little Waltham Chelmsford Essex CM3 3NU | Erection of carport and studio with rear porch (Amendment to approval 08/01556/FUL) | Application Permitted |

All application results noted.

51 Essex County Council Correspondence

None to report

52 Chelmsford Borough Council Correspondence

- 52.1 Borough councillor D.Ashford copy of Bellway Homes proposal for new
neighbourhood at Broomfield
Return to Cllr Ashford with thanks and comment outside Borough Councils
preferred options.
- 52.2 Neighbourhood Environmental Action Team initiatives – award nominations
for local resident volunteers and bulb planting scheme
Agreed to nominate two parish residents and request Ash Tree Corner,
Riverside bank and entrances to village for bulb planting scheme.

53 General Correspondence

- 53.1 St Martin's Church flower festival 12th & 13th Sep 09 – Saints & Sinners theme, invitation to parish council entry entitled Saint Luke Rosemary Weir volunteered and to use agreed budget of £25.00.

54 Little Waltham Environment

- 54.1 Gardening & maintenance – revised pinnacle quotation and additional quotation for tub maintenance
Detailed quotation of £2800 for all gardening needs agreed. 1 year contract to commence immediately with specified terms and conditions attached. New tub to be purchased and installed at Kirkham Green for £60.00 approx. All new gardening costs to be included at the next budget meeting.
- 54.2 Litter bins – renewal and additional
Agreed to purchase 3 new litter bins – playing field, Church Hill and near tennis court.
- 54.3 Memorial hall car park notice board
Agreed to remove and dispose of.
- 54.4 Riverside picnic benches
Consult with residents on new benches and other village environment improvements. Brian Cox to create leaflet.
- 54.5 Traffic calming update
Dawn Johnson at Essex County Council to revive speed survey request.
- 54.6 Dick Balfour's Triangle update
Essex County Council to confirm land ownership and maintenance responsibility.

55 Allotments

- 55.1 Blasford Hill driveway improvements
John Smith and Bruce Archer to continue with appointing contractors.
- 55.2 Terms and conditions
Agreed to adopt Chelmsford Borough Councils model Allotments terms and conditions.

56 Finance

- 56.1 Statement of annual accounts and statement of annual governance
Agreed and signed.
- 56.2 Payments approved of £2564.41 listed below

57 Clerk

To receive the resignation of the clerk and advertisement details
Noted and advert to be place in local press and on notice boards.
Employee committee comprising of the Chairman, Vice-chairman and female Cllr to have power to act and appoint in-between meetings.

58 Urgent Business

Whealers Hill boot sale now advertising mid week additional sales.

59 Closure

The meeting closed at 20:50. Date of next meeting 1st September 2009

July 09
Payments

| | | | | | |
|--------------|----------------------------|--|----------------|---------------|----------------|
| 07-Jul-09 | Jessica Dawson | Salary | 295.39 | 0.00 | 295.39 |
| 07-Jul-09 | Jessica Dawson | Expenses - Off Allow, Mileage, Ink, Broadband | 170.50 | 16.08 | 186.58 |
| 07-Jul-09 | Memorial Hall Committee | Hall Hire - Apr-June | 43.80 | 0.00 | 43.80 |
| 07-Jul-09 | Memorial Hall Committee | Hall Hire - Apr-June Good Companions | 35.10 | 0.00 | 35.10 |
| 07-Jul-09 | Mr Terry Payne | Maintenance - village benches | 370.00 | 0.00 | 370.00 |
| 07-Jul-09 | Mr Terry Payne | Maintenance - Notice board | 445.00 | 0.00 | 445.00 |
| 07-Jul-09 | RCCE | Annual Subscriptions | 55.00 | 0.00 | 55.00 |
| 07-Jul-09 | Jadic Builders Ltd | Maintenance - playing field fencing | 365.00 | 0.00 | 365.00 |
| 07-Jul-09 | Peter Brown | Computer | 260.86 | 39.13 | 299.99 |
| 07-Jul-09 | Peter Brown | Tennis net handle | 17.50 | 2.63 | 20.13 |
| 07-Jul-09 | Austin Powell-Allen | Handyman - final invoice May09 | 60.00 | 0.00 | 60.00 |
| 07-Jul-09 | John Smith | Training expenses | 4.20 | 0.00 | 4.20 |
| 07-Jul-09 | Peter Brown | Recruitment costs | 334.10 | 50.12 | 384.22 |
| Total | | | 2456.45 | 107.96 | 2564.41 |

Signed.....Date.....