



Mrs Jessica Dawson  
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I hereby give notice that you are summoned to attend a meeting of Little Waltham Parish Council which will take place on Tuesday 1<sup>st</sup> September 2009 in the Memorial Hall, Brook Hill, Little Waltham at 7.30 pm. for the transaction of the following business:-

### **Agenda**

- 60 To receive any apologies for absence**
- 61 Consideration of Minutes of 7<sup>th</sup> July 2009**
- 62 Declarations of Interest**
- 63 Public Forum- to receive any representations from the public**
- 64 Neighbourhood Policing Team**
  - 64.1 Officers report
  - 64.2 Residents' concerns re activity in car park
- 65 Recruitment of new clerk**
- 66 Change of Parish Council contact details**
  - 66.1 New telephone contact number
  - 66.2 New email address
- 67 Planning**
  - 67.1 09/01052/FUL Land Adjacent Pratts Farm Lane Roundabout, Essex Regiment Way, Little Waltham  
Construction of a 1,000 space park and ride facility including terminus building, wind turbine and highways alterations to Pratts Farm Lane.  
Copy of residents association letter to CBC.
  - 67.2 09/00972/FUL Chatham Cottage, Chatham Green, Little Waltham  
Replacement detached garage with rooms in the roof and front dormer window.

- 67.3 09/01064/CLEUD Croxtons Mill, Blasford Hill, Little Waltham  
Existing use in breach of condition 2 of planning permission CHL/1392/90/LB.
- 67.4 09/01125/FUL Albyns, Domsey Lane, Little Waltham  
Single storey rear extension including conservatory and front porch.
- 67.5 09/01149/FUL Glenroy House, Blasford Hill, Little Waltham  
Single storey rear garden room extension.
- 67.6 Appeal dismissed – Newlands, Drakes Lane, Little Waltham  
APP/W1525/A/09/2101933 alterations to roof to form first floor accommodation, and raising the roof at the rear. Demolition of a single storey front section and detached garage.
- 67.7 06/00456/FUL Whitbreads Farm, Chatham Green. Concerns re occupation of development without prior completion of road improvements and signage in Whitbreads Farm Lane, in breach of conditions 18 & 19 of the consent
- 67.8 09/01132/FUL 82 The Street, Little Waltham  
Removal of weatherboarding and replacement with lime cement render
- 67.9 09/01188/FUL Ashling, Domsey Lane, Little Waltham  
First floor rear extension

## 68 Planning Results

09/00769/LBC	Little Waltham Lodge Main Road Little Waltham Chelmsford Essex CM3 3NZ	Structural and cosmetic repairs to roof. Removal of oil tanks. Replacement windows, fascia and gutter	Application Permitted
09/00768/FUL	Little Waltham Lodge Main Road Little Waltham Chelmsford Essex CM3 3NZ	Structural and cosmetic repairs to roof. Removal of oil tanks. Replacement windows, fascia and gutter	Application Permitted
09/00772/FUL	The Weir Brook Hill Little Waltham Chelmsford Essex CM3 3LJ	Replacement pitched roof with velux windows & new fenestration on the garage.	Application Permitted
09/00696/FUL	Merrion Main Road Little Waltham Chelmsford Essex CM3 3PA	Single and two storey rear/side extensions.	Application Permitted
09/00675/FUL	Albyns Domsey Lane Little Waltham Chelmsford Essex CM3 3PS	Single storey rear extension & front porch.	Application Permitted
09/00629/FUL	Rainbow Cottage Wheelers Hill Little Waltham Chelmsford Essex CM3 3LY	Retention of flat roof on single storey rear extension and other amendments to 08/01366/FUL	Application Permitted

09/00540/LBC	Foxtons 23 The Street Little Waltham Chelmsford Essex CM3 3NS	Replacement log store.	Application Permitted
09/00539/FUL	Foxtons 23 The Street Little Waltham Chelmsford Essex CM3 3NS	Replacement log store.	Application Permitted
09/00613/LBC	Foxes Blasford Hill Little Waltham Chelmsford Essex CM3 3PJ	Demolition of existing store & erection of a two storey rear extension.	Application Permitted
09/00612/FUL	Foxes Blasford Hill Little Waltham Chelmsford Essex CM3 3PJ	Demolition of existing store & erection of a two storey rear extension.	Application Permitted

#### **69 Essex County Council Correspondence**

- 69.1 Local schemes request submission to ECC highways – by 18th Sep, Consideration of extension of 30mph limit into Back Lane, with associated gateway threshold feature. Consideration of new 30mph speed limit in Chatham Green

#### **70 Chelmsford Borough Council Correspondence**

- 70.1 Parish Council training event on permitted development – 24<sup>th</sup> Sep 2pm Council Chamber
- 70.2 Emergency planning – parish rest centre briefing and collection of Rest Centre Box. 21<sup>st</sup> Sep 7:30pm District Emergency Centre, Chelmsford

#### **71 General Correspondence**

- 71.1 NHS Family health services – pharmacy application report update
- 71.2 ROSPA play area safety inspection report

#### **72 Little Waltham Highways & Environment**

- 72.1 Dick Balfour's Triangle – update
- 72.2 Speed survey – update
- 72.3 Use of Public Open Space near Winckford Bridge
- 72.4 Tennis court key holders

#### **73 Tom Amos Charity**

Update

#### **74 Allotments**

- 74.1 Blasford Hill entrance resurfacing update
- 74.2 Leaflet for residents

#### **75 Finance**

- 75.1 Payments for approval of £5091.30 listed below
- 75.2 Current account balance at 13/07/09 £16404.80 Deposit account at 31/07/09 £9475.22

75.3 Annual statement of accounts approved by external auditors  
Year ending 31/03/09 finished and finalised documents copied to all councillors

**76 Urgent Business**

**77 Closure**

Date of next meeting 6<sup>th</sup> October 2009

Sep 09						
Payments						
01-Sep-09	Jessica Dawson	Salary (Jul&Aug)	590.78	0.00	590.78	
		Expenses - Off Allow, Mileage (Jul & Aug)	86.64	0.00	86.64	
01-Sep-09	Jessica Dawson	Salary (Sep final payment)	136.19	0.00	136.19	
01-Sep-09	Jessica Dawson	Expenses - Off Allow, Mileage (Sep)	28.12	0.00	28.12	
01-Sep-09	HM Revenue & Customs - June	Payment	Tax & Nics	73.80	0.00	73.80
01-Sep-09	HM Revenue & Customs - July	Payment	Tax & Nics	73.80	0.00	73.80
01-Sep-09	HM Revenue & Customs - Aug	Payment	Tax & Nics	73.80	0.00	73.80
01-Sep-09	HM Revenue & Customs - Sep	Payment	Tax & Nics	34.20	0.00	34.20
01-Sep-09	M.G.Howard	Internal Audit Fee	125.00	0.00	125.00	
01-Sep-09	Playsafety Ltd	ROSPA play area safety inspection	72.00	10.80	82.80	
01-Sep-09	G&B Finch Ltd	Allotment entrance resurfacing	1815.00	272.25	2087.25	
01-Sep-09	Peter Brown	Clerks mobile phone and top up credit	44.97	0.00	44.97	
01-Sep-09	Peter Brown	Noticeboard lettering	10.00	1.50	11.50	
01-Sep-09	JRB enterprise	Litter bins and accessories	664.00	99.60	763.60	
01-Sep-09	Pinnacle	Gardening tidy up	484.00	72.60	556.60	
01-Sep-09	Mr Terry Payne	Maintenance - playing field fencing	90.00	0.00	90.00	
01-Sep-09	Lambert Smith Hampton	Allotments lease fee	77.00	0.00	77.00	
01-Sep-09	Audit Commission	Annual audit fee 09/10	135.00	20.25	155.25	
Total			4614.30	477.00	5091.30	
Receipts						
05-Jun-09	Bank of Ireland	Interest	0.01	0.00	0.01	
05-Jun-09	COOP Bank	Interest	1.50	0.00	1.50	
03-Jul-09	COOP Bank	Interest	1.68	0.00	1.68	
13-Jul-09	Hard play area	Cash hires	50.00	0.00	50.00	
13-Jul-09	Allotments	Rent	20.30	0.00	20.30	
21-Jul-09	HMRC	Online incentive (07/08 & 08/09)	175.00	0.00	175.00	
Total			248.49	0.00	248.49	

Signed.....Date...27<sup>th</sup> August 2009