

# LITTLE WALTHAM PARISH COUNCIL



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I hereby give notice that you are summoned to attend a meeting of Little Waltham Parish Council which will take place on Tuesday 2 February 2010 in the Memorial Hall, Brook Hill, Little Waltham at 7.30pm for the transaction of the following business:-

## AGENDA

**10/155 To receive any apologies for absence**

**10/156 Consideration of Minutes of 5 January 2010**

**10/157 Declarations of Interest**

**10/158 Neighbourhood Policing Team – Report**

**10/159 Public Forum- to receive any representations from the public**

### **10/160 Planning**

10/160.1 10/05004/TPO – Brooklands, Sheepcotes Lane, Little Waltham. Proposal - Horse Chestnut on roadside boundary - crown clean, crown lift to 4m, cutting to branch collar.

10/160.2 10/00463/HNC – Dunbar, Domsey Lane - House Name Change Proposed - Walnut Cottage

10/160.3 09/01363/NMAT - 11 Roman Road Little Waltham – Rear conservatory.

### **10/161 Planning Results**

10/161.1 09/01513/FUL Little Waltham Lodge Main Road - Fenestration changes, installation of clock tower and internal alterations to existing Coach House. Amendment to approved application 09/00768/FUL – Application Permitted.

10/161.2 09/01514/LBC Little Waltham Lodge Main Road - Fenestration changes, installation of clock tower and internal alterations to existing Coach House. Amendment to approved application 09/00769/LBC - Application Permitted.

10/161.3 09/01659/CAC Former Bakery House 30 The Street - Demolition of part of existing dwelling - Application Permitted.

10/161.4 09/01679/FUL 13 Winckford Close Little Waltham Carport and rear store with first floor studio. (Amendment to approved application 09/00149/FUL) – Application Permitted.

### **10/162 Essex County Council Correspondence**

10/162.1 E mail dated 6 January from Cllr John Aldridge regarding salt bins – see 10/167 of agenda.

10/162.2 Parish Council removed from Parish Paths (P3) Scheme.

10/162.3 Cllr John Aldridge provided a list of roads to be gritted over weekend period of bad weather.

10/162.4 Environment, Sustainability & Highways Dept - copy received of a Public Notice for a bus lane proposal (A130 Essex Regiment Way and A138 Chelmer Valley Road).

- 10/162.5 Cllr John Aldridge forwarded objections received from residents of Little Waltham Road regarding the proposed Right Hand Turn prohibition orders associated with the bus lane works along Essex Regiment Way. The Right Hand Turn ban from Little Waltham Road to A130 Essex Regiment Way has now been removed.
- 10/162.6 Cllr John Aldridge - update on Parish Partnership (P3) Scheme informing that parish councils will be consulted in due course over proposed revisions to the P3 scheme.

### **10/163 Chelmsford Borough Council Correspondence**

- 10/163.1 Cllr Delmas Ashford - update on item 10/153 of 5 January 2010 Parish Council meeting in relation to the sale of fireworks at Wheelers Farm. A planning enforcement case has now been opened.
- 10/163.2 Parish Councils Evening 24 February 2010. 6.30pm–8.30pm Mayor's Parlour, Civic Centre. Replies required by 17 February.
- 10/163.3 Annual Just Bin It Campaign 2010 – support for Parish Council's spring litter pick.
- 10/163.4 Parish Sports Programme (Easter & Whitsun Holidays) – sports sessions arranged for children aged 6 – 14 for councils which sign up to the scheme. Bookings by 15 February.

### **10/164 General Correspondence**

- 10/164.1 Audit Commission advised details of appointment of new External Auditor.
- 10/164.2 Essex Wildlife Trust - membership renewal due 31 January 2010.
- 10/164.3 A local resident has requested the parish council consider the issue of potholes in The Street.
- 10/164.4 Invitation from WPP Architects (appointed by Essex County Council) to attend a Stakeholder's Workshop regarding suitability of new school sites proposed within the New North East Chelmsford Neighbourhood area and Countryside Properties Outline Planning Application.
- 10/164.5 Grant request by Victim Support.
- 10/164.6 Local resident – telephone call received 25 January requesting that the Parish Council grass cutting contractors are made aware of rare orchids along the grass verge of the main road. Council permission sought for said resident to place markers to highlight the plants position for protection.

### **10/165 Bus Shelter update**

Recent vandalism.

### **10/166 Noticeboards**

Update on request to EDF Energy for new notice board at site in Chelmer Avenue.

### **10/167 Salt bin – Chelmer Avenue**

Cllr Aldridge reported that the Brookhill and Chelmer Avenue salt bins have been replenished and that the salt is solely for use on public carriageways and footpaths – not private property.

### **10/168 Collection Skips**

Cllr John Smith proposes a request to Chelmsford Borough Council to increase frequency of visits.

### **10/169 Play Equipment Maintenance & Safety Inspection report by Playquip Leisure**

Discuss.

### **10/170 Clerk's Pension Scheme**

28 days public notice required of the Parish Council's intention to pass a resolution to nominate Mrs Joanna Willsher, Parish Clerk, to the Local Government Pension Scheme.

**10/171 Clerk's Training**

Application For The Essex Clerks Training Bursary for approval.  
 Audit & Risk Assessment Day £54, New Clerk's Day £54 & Budget & Precept Course  
 (approx £54 but still to be finalised by EALC)  
 Bursary if granted covers 75% of course fees.

**10/172 Finance**

- 10/172.1 Payments for approval of listed below.
- 10/172.2 Current account balance £17,348.39 at 26 January 2010 (actual)
- 10/172.3 Deposit account balance £8955.30 at 26 January 2010 (estimated)

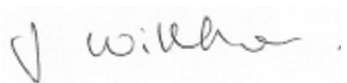
**10/173 Urgent Business****10/174 Closure**

Date of next meeting: 2 March 2010.

<b>Payments</b>			£	£	£
02-Feb-10	Jo Willsher	Salary (net)	347.18	0.00	347.18
02-Feb-10	Jo Willsher	Office Allow, mileage ( 9.6miles*0.61p)	42.87	0.00	42.87
02-Feb-10	Jo Willsher	Inkjet & Mobile phone top-up	40.15	3.53	43.68
02-Feb-10	Peter Brown	Mileage Nov09/Dec09/Jan10 (66.4miles*0.61p)	40.50	0.00	40.50
02-Feb-10	Playquip Leisure	Play Equipment Safety Inspection	100.00	17.50	117.50
02-Feb-10	EALC	Training course - J Willsher Oct 09 & Feb 10	108.00	0.00	108.00
02-Feb-10	Mr Terry Payne	Removal dog litter bin	35.00	0.00	35.00
<b>Total</b>			<b>713.70</b>	<b>21.03</b>	<b>734.73</b>

<b>Receipts</b>			£	£	£
Jan 10	Allotment Holders	Allotment Rent 2010	205.15	0.00	205.15
05-Aug-09	COOP Bank	Interest	1.75	0.00	1.75
04-Sept-09	COOP Bank	Interest	1.50	0.00	1.50
05-Oct-09	COOP Bank	Interest	1.85	0.00	1.85
05-Nov-09	COOP Bank	Interest	2.22	0.00	2.22
04-Dec-09	COOP Bank	Interest	1.91	0.00	1.91
<b>Total</b>			<b>214.38</b>	<b>0.00</b>	<b>214.38</b>

Signed



27 January 2010