

# LITTLE WALTHAM PARISH COUNCIL

Minutes of the Meeting held on 7 September 2010 at 7:30pm in the Memorial Hall

Present: Councillors  
Gill Aston  
Peter Brown- Chairman  
Brian Cox  
Jackie Ketley  
Richard Lay  
Edith Robertson  
John Smith  
Austin Weir

Also in attendance:  
Joanna Willsher – Clerk  
Borough Cllr Brian Patient  
County Cllr John Aldridge  
1 member of the public

**10/71 To receive any apologies for absence**

Apologies were received from Cllr Miles Howarth, PCSO Ian Hilton and PC Taylor.

**10/72 Consideration of Minutes of 6 July 2010**

The minutes were accepted as a true record and signed by the Chairman.

**10/73 Declarations of Interest**

None.

**10/74 Public Forum- to receive any representations from the public**

- County Cllr John Aldridge gave a brief update on traveller site eviction plans.
- Cllr Gill Aston spoke on behalf of a local disabled resident who wished to bring to the Council's attention the lack of level access on the kerbside from the Chatham Green road to the path leading to the bus stop on the main road, and that the bus stop path on the other side of the A131 was overgrown. Clerk was instructed to contact the Highways Department to address the issues raised.

**10/75 Neighbourhood Policing Team – Report**

The monthly crime report received from by PCSO Ian Hilton was read, outlining a few minor incidents. PC Taylor has been designated as the neighbourhood constable. The Mobile police station is still under review. A large group of travellers have been moving around the Chelmsford area, with one group setting up in Great Leighs. Group have now left and the situation continues to be monitored.

**10/76 Planning**

10/76.1 10/01238/FUL - 13 Winckford Close – Proposal - Carport and rear store with first floor studio (Amendment to approved application 09/01679/FUL including larger dormer window and boundary fence).

No observations.

10/76.2 10/01307/FUL – Finchleys, Domsey Lane – Proposal - Raising of roof to provide first floor accommodation, single storey side extension and front porch.

The Council objected to the application.

10/76.3 10/01390/CM - Mid Essex Gravel Pits Ltd Essex Regiment Way – Proposal - Retrospective application for continuation of change of use permission granted with application ref ESS/21/99/CHL extended until 1 January 2010 by ESS/54/06/CHL, allowing the site to continue to operate as an inert materials recycling facility for a temporary period until 1 January 2013.

The Council objected to the application.

10/76.4 10/01149/FUL - Greenways Chatham Green - Retrospective application for wooden fence.

No observations.

10/76.5 ESS/35/10/CHL – Inert Waste Transfer Station, Essex Regiment Way – Retrospective application to extend the period of temporary use as a recycling centre until 1 January 2013.

The Council objected to the application.

### **10/77 Planning Results**

10/77.1 09/01679/NMAT - 13 Winckford Close - Non material amendment for permission reference 09/01679/FUL for a carport and rear store with first floor studio - Application Withdrawn – Noted.

10/77.2 10/01224/LBC - Shoulderstick Hall Wheelers Hill - Demolition of single storey side and rear extensions and double garage part of outbuildings – Application Withdrawn. (Street Naming & Numbering Dept has been notified by Planning Officers that the correct property name is Shoulderstick Haul) – Noted.

10/77.3 10/00958/FUL - 93 The Street - Construction of a single storey tree house in the garden - Application Permitted – Noted.

10/77.4 10/01059/ADV - Channels Golf Club Belsteads Farm Lane - Non illuminated advertisement board - Application Permitted – Noted.

10/77.5 10/00895/FUL - Fairybridge Domsey Lane - Amendment to permission 09/00051/FUL (replacement dwelling) and garaging and construction of stabling - Application Permitted – Noted.

10/77.6 10/00985/FUL - Ash Tree Stud Farm, Main Road – Proposal - Retrospective application for temporary fencing along footpath (footpath no. 456). Application permitted with a conditional on the fence remaining for no more than 5 years – Noted.

10/77.7 10/00794/FUL - The Surgery 30 Brook Hill - Provision of 2 temporary cabins to accommodate general practice dispensary and consulting rooms with ancillary WC facilities – Application Permitted – Noted.

10/77.8 10/00787/FUL - The Bungalow Chatham Green - Replacement dwelling with detached cartlodge – Application refused - Noted.

10/77.9 ESS/19/10/CHL - Regiment Way Golf Centre – Proposal – Importation of 40,000 cubic metres of inert waste to allow for the creation of additional mounding to delineate fairways – the extension of an existing bund around the driving range – extension of car park to provide an additional 51 spaces – Application Withdrawn – Noted.

### **10/78 Essex County Council Correspondence**

10/78.1 Response to the Parish Council's letter regarding road safety and parking issues at Little Waltham Primary School.

Clerk instructed to discuss with the school.

10/78.2 Copy of Essex Speed Management Strategy 2010 – Noted. Copy passed to Cllr John Smith.

### **10/79 Chelmsford Borough Council Correspondence**

10/79.1 Copy of Borough Councillor Delmas Ashford's letter to the Highways Department at Essex County Council regarding road flooding at Blasford Hill – Noted.

10/79.2 Summer Parish Sports & Play Programme 5 August Little Waltham Playing Field. 16 children attended – Noted.

### **10/80 General Correspondence**

10/80.1 E mail received from Great Waltham Parish Council requesting information on how their residents can access the Parish Council tennis court. They wish to advertise the facility in the Great Waltham Parish News.

Clerk instructed to reply giving full details of hire fees and booking arrangements.

- 10/80.2 Under the terms of the late Derek Elliott's Will, Little Waltham Parish Council has received a legacy of £5000 – Noted.
- 10/80.3 Letter from local resident regarding display boards in their possession illustrating a past Parish Council event to celebrate its centenary.  
Clerk instructed to reply and confirm the display boards are not required.
- 10/80.4 Invitation received to the Essex Association of Local Council's AGM and 'Making the Links' Networking Event – 1.30pm – early evening. (Includes the award of course certificates) – Noted.
- 10/80.5 Request from Little Waltham Sports & Social Club to purchase the remaining older single mobile goalpost for £50 if it is surplus to requirement.  
The Council **RESOLVED** to decline the request as the goalpost remains well used.
- 10/80.6 Further notification of sewer blockage in Church Hill – Noted.
- 10/80.7 Thank you received from the Gardening Club for allowing orchids to grow.  
Cordoned off area can now be mown – Noted.
- 10/80.8 Channels Development Public Exhibition Invitation – 9am – 11am Friday 3 September, Regiments Way Golf Club. Proposed plans for a new residential development at Channels - Noted.

#### **10/81 Wheelers Hill Update**

Clerk reported that Planning Enforcement were in the process of issuing a Planning Contravention Notice as the Boot Sale has been formally observed to have been in operation for more than the allowed 14 occasions.

#### **10/82 Amenities Working Party Report with ROSPA review.**

General update. No high risk areas were identified in the 2010 ROSPA review. Clerk instructed to arrange for a tree surgeon to assess the wooded area behind the playground.

#### **10/83 New Bus Shelter Update**

Full grant has been allocated by Essex County Council for the construction of a new bus shelter by The White Hart public house.

#### **10/84 Consideration of the Internal Audit Report 2009/2010.**

To include consideration and review of the effectiveness of the Internal Audit. The Council duly considered the report and instructed the Clerk to follow the recommendations made. The Council **RESOLVED** that the Internal Audit Process had been an effective assessment.

#### **10/85 The Old Bell Pub**

Update on planning enforcement regarding hedge.  
Clerk reported that Planning Enforcement is in contact with the owners to push them to carry out the hitherto agreed planting of a hedge.  
Clerk instructed to clarify with Planning Enforcement whether the fence is to remain once a hedge has been planted.

#### **10/86 Clerk's Report – see Appendix A**

Noted.

#### **10/87 Finance**

- 10/87.1 Payments of £3666.62 listed below were approved.
- 10/87.2 Current account balance £18,695.71 at 30 August 2010 – Noted.
- 10/87.3 Coop Guaranteed Investment Account deposit of £10,000 to mature 22 October 2010 – Noted.
- 10/87.4 Bank of Ireland Deposit account balance £27.19 at 30 July 2010 – Noted.

#### **10/88 Matters to be raised by members for the next agenda.**

Please note that no decisions can be lawfully made under this item. LGA 1972 Schedule 12 10(2)(b) states that business must be specified, therefore the Council cannot lawfully raise matters for decision.

- Cllr Jackie Ketley requested assessing who is responsible for the damaged red phone box in The Street.
- Discussion of the Channels Development.

**10/89 Closure**

Meeting closed at 8.30pm. Date of next meeting 5 October 2010.

Sept10					
Payments					
07-Sep-10	Joanna Willsher	Salary July/Aug	695.58	0.00	695.58
07-Sep-10	Joanna Willsher	Expenses/Broadband/Office Allow/Mobile top up	159.71	0.00	159.71
07-Sep-10	Joanna Willsher	Replacement printer & inkjet refill	44.25	7.74	51.99
07-Sep-10	Joanna Willsher	Expenses - Entry fee Best Kept Playing Field	10.00	0.00	10.00
07-Sep-10	NRH Landscapes	Gardening tidy up June/Jul/Aug 2010	614.72	107.57	722.29
07-Sep-10	Memorial Hall	2nd quarter hire fee LWPC	58.40	0.00	58.40
07-Sep-10	Memorial Hall	2nd quarter Good Companions	46.80	0.00	46.80
07-Sep-10	MD Landscapes Lambert Smith	Grass Cutting 09/22 July 2010	200.00	35.00	235.00
07-Sep-10	Hampton	Land Rent to ECC for Blasford Hill Allotments	77.00	0.00	77.00
07-Sep-10	Earth Anchors Ltd	Playground Picnic Table	853.00	149.28	1002.28
07-Sep-10	Boyd Sport & Play Ltd	Replacement tennis posts & net	237.50	41.57	279.07
07-Sep-10	M G Howard	Internal Audit Fee 2009/2010	150.00	0.00	150.00
07-Sep-10	Mr T Payne	Table Assembly/springer repair/security chain	178.50	0.00	178.50
Total			3325.46	341.16	3666.62
Sept 10					
Receipts					
06-Jul-10	Leonard Grey Solicitors	Bequest from estate of D Elliott	5000.00	0.00	5000.00
Total			5000.00	0.00	5000.00