

LITTLE WALTHAM PARISH COUNCIL

Minutes of the Meeting held on 5 October 2010 at 7:30pm in the Memorial Hall

Present: Councillors Gill Aston
Brian Cox
Jackie Ketley
Richard Lay
Edith Robertson
John Smith

Also in attendance: Joanna Willsher – Clerk
County Cllr John Aldridge
Borough Cllr Delmas Ashford
8 members of the public

10/90 To receive any apologies for absence

Apologies were received from Cllr Miles Howarth, Cllr Austin Weir, PCSO Ian Hilton and PC Taylor.

10/91 Consideration of Minutes of 7 September 2010

The minutes were accepted as a true record and signed by the acting Chairman Cllr Richard Lay.

10/92 Declarations of Interest

None.

10/93 Public Forum- to receive any representations from the public

Representatives from Waltham Residents Association in Domsey Lane raised concerns regarding the sudden appearance of housing on the Channels site (as shown on the NCAAP map for the Focused Change Submission) and questioned whether any consultation had taken place over this. Objections were also raised over the way the recent exhibition had presented this as a 'done deal' and residents questioned whether in fact planning permission has been applied for or granted. Borough Cllr Delmas Ashford confirmed that no formal application has yet been made although consultations were taking place with Chelmsford Borough Council planners. He expects a formal application to be submitted in the next month and suggested Little Waltham Parish Council may wish to speak to the head of Planning at Chelmsford Borough Council to discuss this matter

The same representatives commented on the Focused Change Consultation of the Submission of the North Chelmsford Area Action Plan (NCAAP) regarding the re-routing of the perimeter road and the proposed second vehicular access to Regiment Way. Concerns raised that proposed changes would cause traffic problems on both Essex Regiment Way and Domsey Lane.

Residents of Leighs Road asked for an update on the Mineral extraction proposals for Alsteads Farm. County Cllr Aldridge outlined the process and confirmed that no decisions have been made to date regarding the preferred sites, but this would be announced shortly and would then go to consultation for 10 weeks. Subsequent to that, individual planning permission would be sought for each site. Cllr Ashford pointed out that Chelmsford Borough Council had, like Little Waltham Parish Council, objected to the Alsteads Farm site and could see no reason for them to change their views.

Residents from Brook Hill asked if Little Waltham Parish Council were aware of any plans to have yellow line parking restrictions in The Street and Brook Hill. Concern expressed the installation of yellow lines would make it easier to navigate through the village and will attract 'rat running' through the village once the Park & Ride opens.

Clerk confirmed we are not aware of any plans or of any surveys having taken place at this time but would investigate further.

Borough Cllr Delmas Ashford confirmed that the long running problem of surface water flooding at Blasford Hill had now fixed.

10/94 Neighbourhood Policing Team – Report

The Clerk read out details of a small number of incidents passed on by PCSO Ian Hilton.

10/95 Planning

10/95.1 10/01238/FUL - 13 Winckford Close - Carport and rear store with first floor studio (Amendment to approved application 09/01679/FUL including larger dormer window and boundary fence) -No observations.

10/95.2 10/01494/LBC and 10/01493FUL - Croxtons Mill Cottage, Blasford Hill - Barn and cart lodge with attached log store. The Council objected to these applications.

10/95.3 10/01369/FUL - 117 The Street - Single storey rear extension, loft conversion including raising the roof with front & rear dormers. The Council objected to this application.

10/95.4 Proposed amendment to ESS/32/10/CHL – Inert Waste Transfer Station, Essex Regiment Way - The applicant is now proposing that no waste would be imported on to the site. The site would remain open until 1 January 2013 just to process the 5000 tonnes of waste currently on site. To show progress towards clearing the site, and its eventual restoration, 2500 tonnes of material are proposed to be processed per annum. So in effect the stock pile would be: January 2011: 5000 tonnes, January 2012: 2500 tonnes, January 2013: Stock pile and site completely clear, January 2014: Site restored. No observations.

10/95.5 10/01509/FUL – Greenacres, Wheelers Hill - Two storey side extension and detached double garage. Construction of front porch and alteration to first floor front fenestration to gablette windows. No observations.

10/96 Planning Results

10/96.1 10/01390/CM - Mid Essex Gravel Pits Ltd Essex Regiment Way - Retrospective application for continuation of change of use permission granted – No objection. Noted.

10/96.2 09/01052/NMAT - Land Adjacent Pratts Farm Lane Roundabout Essex Regiment Way - Non material amendment to permission 09/01052/FUL to install a Gaia 133 11 kw wind turbine - (Non material amendment to permission 09/01052/FUL to install a Gaia 133 11 kw wind turbine on an 18 m tower in the same location as approved. (Construction of a 1,000 space park and ride facility including terminus building, wind turbine and highways alterations to Pratts Farm Lane) - Application Permitted. Noted.

10/96.3 10/01176/FUL - Brooklands Sheepecotes Lane - Two storey side extension and side porch. Glazed roof to front elevation. Raised patio to the rear - Application Permitted. Noted.

10/97 Essex County Council Correspondence

10/97.1 Survey - collection of data on surface water flooding within the parish. Clerk to forward details of Back Lane flooding and the Chatham Green access road of the A131.

10/97.2 Courtesy copy of letter to Borough Cllr Delmas Ashford regarding proposed work to relieve water on the carriageway at Blasford Hill. Noted.

10/97.3 Focused Change Consultation of the Submission North Chelmsford Area Action Plan (NCAAP) – representations must be received by 4.45pm on Friday 22nd October. This was discussed and it was **RESOLVED** that the Council object to this amendment due to strong concerns that the proposal to allow a further road junction/access between the Belsted farm and Nabbotts roundabouts on Essex Regiment Way at any time during the development would very likely cause significant traffic problems on the already very busy Essex Regiment Way. Clerk to lodge objection by 22 October 2010.

10/98 Chelmsford Borough Council Correspondence

10/98.1 'Be a Councillor' Event – Wednesday 13 October 2010 from 6.30pm Civic Centre. Noted.

10/99 General Correspondence

10/99.1 Further incident of blocked drains and sewer overflow reported by Church Hill resident.

Borough Cllr Delmas Ashford advised that all drains not already adopted by the water authority will be by October 2011.

10/99.2 Essex Playing Fields Association – notice of an award to the Little Waltham Parish Council in the Best Kept Playing Fields Competition 2010 with an invitation to the Annual General Meeting Thursday 28 October 2010 from 8pm in the Pavilion of the Essex County Cricket Club.

Noted. Amenity Working Party member to attend if possible and advise the Clerk.

10/99.3 Campaign to Protect Rural England – membership renewal invitation - £29 per annum.

The Council **RESOLVED** to renew the membership.

10/99.4 Audit Commission – Completion of the Annual Audit – certified Annual Return for the year ended 31 March 2010. Noted.

10/99.5 Invitation by The Rural Community Council Essex to attend 'Essex Village Shops and Pub Day' – aims to facilitate communities who wish to protect their remaining services and develop a community shop/pub. Noted.

10/100 Wheelers Hill Update

Following Planning Enforcement issuing a Planning Contravention Notice due to the Boot Sale having been formally observed to have been in operation for more than the allowed 14 occasions, the landowner has since disputed this to Planning Enforcement. The Council agreed to monitor next years Boot Sale activity closely and to consider at the next Council meeting whether a letter should be written to Planning Enforcement at Chelmsford Borough Council regarding the handling of the case.

10/101 Amenities Working Party Report

Noted. Proposal to add purchase of additional salt bins, wood preserving the Main Road bus shelters and maintenance work on the wooden climbing frame in the playground to the next agenda was agreed.

10/102 The Old Bell Pub

Update on planning enforcement regarding hedge.

Planning Enforcement satisfied that planting to screen the fence has commenced.

10/103 Review of Standing Orders and Financial Regulations

Working party to be appointed to consider the new model Standing Orders issued by the National Association of Local Councils.

The Council **RESOLVED** to appoint Chairman Peter Brown and Cllr Gill Aston to consider the new Standing Orders with the Clerk and present a redrafted model for adoption by the Council at the next meeting.

10/104 Channels Development

Discussion

Taking into account the views expressed in the Public Forum, the Council agreed that once a formal planning application is received for this development, it will be vigorously opposed, with consideration to be given to interacting with the parish by way of leafleting or by other means to gauge public support. It was further agreed that the item be included on the agenda for the next meeting for further consideration regardless of whether a formal planning application has been received by that time. It was also agreed that Borough Cllr Ashford's suggestion of speaking to Derek Stebbing at Chelmsford Borough Council will not be taken up at this time.

10/105 Old Telephone Box - The Street

Update

The Council agreed to propose the adoption of the kiosk through the existing British Telecom Scheme to the next meeting agenda.

10/106 Community Service Placement Scheme

Update – proposal of cutting back nettles/undergrowth around the playing field and rear of play ground in addition to Wheelers Hill (West) path clearance.
The Council agreed to add the additional tasks. Clerk reported that toilet facilities are required for Community Placement Workers and that St Martins Church had been approached with a view to allowing access to the facilities in the Barn for supervised use. Clerk asked to investigate costs of Portaloos hireage in the event the Church do not give permission.

10/107 Clerk's Report – see Appendix A

Noted.

10/108 Finance

10/108.1 Payments of £1337.73 listed below were agreed.

10/108.2 Current account balance £15557.55 at 27 September 2010 – Noted.

10/108.3 Coop Guaranteed Investment Account deposit of £10,000 to mature 22 October 2010. Options are to re-invest for another fixed period (maturity instruction form to be signed in accordance with the current bank mandate) or to transfer funds to Coop current account.

The Council **RESOLVED** to reinvest £10,000 and the interest earned for a further six month period. Cllr Gill Aston and Cllr Jackie Ketley signed the Guaranteed Investment Account Maturity Instruction Form.

10/108.4 Bank of Ireland Deposit account balance £27.19 at 30 August 2010. Noted.

10/109 Matters to be raised by members for the next agenda.

Please note that no decisions can be lawfully made under this item. LGA 1972 Schedule 12 10(2)(b) states that business must be specified, therefore the Council cannot lawfully raise matters for decision.

- Discuss proposals for the £5000 bequest to Little Waltham Parish Council by the late Derek Elliott.
- Award contract for tree work in the playground.

10/110 Closure

Meeting closed at 9.00pm. Next meeting 2 November 2010.

Oct 10
Payments

05-Oct-10	Joanna Willsher	Salary Sept, overtime August, training hours	472.67	0.00	472.67
		Office Allowance/mobile			
05-Oct-10	Joanna Willsher	topup/mileage/stamps	75.92	0.00	75.92
	Chelmsford Borough				
05-Oct-10	Council	Parish Summer Sports Programme	75.00	0.00	75.00
05-Oct-10	MD Landscapes	Grass Cutting 5/8 & 19/8/2010	160.00	28.00	188.00
	Mr PC I.T Support				
05-Oct-10	Specialists	Laptop health check/performance tune up	30.00	0.00	30.00
05-Oct-10	JRB Enterprise	Dog Waste bin for Glebe Field	159.00	27.83	186.83
05-Oct-10	Audit Commission	2010 Audit Fee	135.00	23.63	158.63
05-Oct-10	NRH Landscapes	Gardening tidy up Sept 2010	128.24	22.44	150.68
Total			1235.83	101.90	1337.73

Oct 10
Receipts

05-Oct-10	EALC	Clerk's Training Bursary	108.00	0.00	108.00
Total			108.00	0.00	108.00