

LITTLE WALTHAM PARISH COUNCIL

Minutes of the Meeting held on 1 November 2011 at 7:30pm in the Memorial Hall

Present: Councillors
Gill Aston
Peter Brown – Chairman
Tony Campen
Jackie Ketley
Edith Robertson
John Smith
Malcolm Taylor
Lorraine Vel
Austin Weir

Also in attendance:
Catherine Price – Clerk
1 member of the public

11/109 To receive any apologies for absence

Apology received from PCSO Hilton

11/110 Consideration of Minutes of 4 October 2011

The minutes were accepted as a true record and signed by the Chairman

11/111 Declarations of Interest

Cllr Tony Campen declared a Personal Prejudicial interest in agenda item 11/123

11/112 Public Forum- to receive any representations from the public

None

11/113 Neighbourhood Policing Team – Report

PCSO Hilton sent a report for October. There was one reported incident of criminal damage to a bus shelter in The Street, one dwelling burglary where vehicle and keys were taken. Three reported incidents involving nuisance youths. As a result of this, extra patrols are being conducted and the youths involved have been contacted.

Noted

11/114 Planning

11/114.1 11/01545/FUL - 5 Chelmer Avenue – Part single, part two storey front and side extension. Single storey rear extension. Replacement garage and outbuildings. New 1.8m fence to frontage.

The Council **RESOLVED** to comment about the size of the proposed extension and the likely impact on the amenity of the adjacent property.

11/114.2 11/01522/FUL – 2 Church Hill – Single storey front extension & new access ramp & hard standing.

No observations

11.114.3 11/05185/TPO – The Millstone, Blasford Hill – Lime (T1) right hand side of driveway. To fell to ground level and grind resultant stump as tree has a large wound approx. 2.5-3m on the trunk.

Lime (T2) left hand side of driveway - To reduce crown by 2.5-3m as the tree is encroaching over footpath, road and driveway. (TPO/2001/031)

No observations

11/114.4 11/01621/FUL – Oakdene, Wheelers Hill - Two storey side extension

No observations

11/115 Planning Results

11/115.1 01357/FUL - Brook House, 106 The Street - Refurbishment/amendments to fenestration to outbuilding – New 2m brick boundary wall to match existing - Application Permitted

11/115.2 11/01358/LBC – Brook House, 106 The Street - Refurbishment/amendments to fenestration to outbuilding – New 2m brick boundary wall to match existing - Application Permitted

- 11/115.3 11/01373/FUL – Hill View, Strawbrook Hill, Little Leighs – Retrospective application for retention of hardstanding for nursery – Application Permitted
- 11/115.4 11/01429/FUL – 5 Rectory Close - Rear conservatory – Application Permitted
11/01306/FUL - 92 Brook Hill - Installation of air source heat pump to provide heat supply to new system of radiator emitters – Application Permitted
- 11/115.5 11/00983/FUL 21/06/2011 Well House, Main Road, Little Waltham - Two storey rear Extension - Application Permitted
Noted

11/116 Essex County Council Correspondence

- 11/116.1 Request for Scoping Opinion – Land to the south of Park Farm, Springfield
Noted
- 11/116.2 Flood Protection Funding – Identify Eligible properties, funds intended to help protect properties which are currently flooding internally.
The Council **RESOLVED** to make contact with eligible properties.

11/117 Chelmsford Borough Council Correspondence

- 11/117.1 Register of interest - Councillors to sign
All Councillors signed forms to be copied to Chelmsford Borough Council, except Cllr Taylor who will bring his to the December meeting to be signed.

11/118 General Correspondence

- 11/118.1 Request for a salt bin in Roman Road.
The Council **RESOLVED** to purchase an extra salt bin for this site.
- 11/118.2 Membership renewal - Campaign to Protect Rural England (CPRE)
The Council **RESOLVED** to renew the membership.
- 11/118.3 White Hart Public House- Noise
A discussion took place, and it was agreed that no action was required.

11/119 Amenities Working Party Report

- It was reported that part of the soft play floor in the park (by the roundabout) was damaged and could be a trip hazard.
The Council **RESOLVED** to have this repaired.
- Cricket Club netting still broken in places, the Club have advised that they intend to have new netting installed by 2013.

11/120 Queen's Diamond Jubilee

Update following further meeting with village organisations, and consideration of funding the event from the Parish Council's precept.
Cllr Smith reported that the other parties involved in the event planning no longer wished to be involved, and one party wished to organise their own event. The Council **RESOLVED** not to hold an event. Clerk will write to those that had been provisionally booked for the celebration.

11/121 New fence around playground

Quotes and options were discussed. The Clerk asked for Councillors to visit the park before final decisions are made regarding the fencing.

11/122 Weeds in river

The Clerk reported that the Environment Agency had been contacted, and we are awaiting a report from them.

11/123 Grant Application Responses – Consideration of awarding Grants

Councillor Campen left the room for the duration of the discussion regarding The Good Companions application.

Grant applications were considered. The Council **RESOLVED** to make the following payments:

- Little Waltham Pre School- £200 toward the cost of painting equipment.
- Good Companions - £100 towards the cost of their Christmas meal plus a years' worth of hall hire of The Memorial Hall for monthly meetings.
- Little Waltham Cricket Club - £500 towards the cost of net repairs or replacement.

- 11/124 Poppy Wreath** – Consideration of Awarding grant
 -The Council **RESOLVED** to award a grant of £50 to The Poppy Appeal.
 -Councillor Ketley volunteered to represent the Council in the laying of Wreaths at Little Waltham and Boreham War Memorials.
 -The Council asked the Clerk to formally order Wreaths for 2012.
- 11/125 Encroachment of land at allotments**
 The Council **RESOLVED** to follow up with Chelmsford Borough Council to see if any action is necessary.
- 11/126 Timber cladding, 42 The Street**
 The Council **RESOLVED** to follow up with Chelmsford Borough Council to see if any action is necessary.
- 11/127 Footpath maintenance** – Update
 The Council **RESOLVED** to identify overgrown footpaths and report them for clearing
- 11/128 Finance**
- 11/128.1 Payments for approval of £2069.49 listed below.
- 11/128.2 Current account balance of £18141.86 at 30 September 2011, this includes**
 a payment of £9024 by CBC on the same date.
- 11/128.3 Guaranteed Investment fund matures 21 October 2011.
 The Council **RESOLVED** to pay the closing balance into the current account.
- 11/129 Matters to be raised by members for the next agenda.**
 Please note that no decisions can be lawfully made under this item. LGA 1972 Schedule 12 10(2)(b) states that business must be specified, therefore the Council cannot lawfully raise matters for decision.
- 11/130 Focused Change Consultation – Site Allocation Document**
 Response date 23 November
- 11/131 Request to check if Flood Investigation Officer has the aerial photos taken during past floods.**
- 11/132 Closure**
 Meeting closed at 8.35pm Next meeting Tuesday 6 December 2011 at 7.30pm

Clerks Report

November 11 Payments

01-Nov-11	Catherine Price	Salary November plus 8 training hours	392.08	0.00	392.08
01-Nov-11	Catherine Price	Clerk Expenses- printer ink	8.32	1.66	9.98
01-Nov-11	EALC	L Vel - Roles & Responsibilities course 18/10/11	40.00	0.00	40.00
01-Nov-11	LW Memorial Hall	LWPC meetings- hall hire July to Sept	30.20	0.00	30.20
01-Nov-11	LW Memorial Hall	Good Companions - hall hire July to Sept	36.60	0.00	36.60
01-Nov-11	Essex & Suffolk Water	Blasford Hill, Allotments Oct to March 12	175.08	0.00	175.08
01-Nov-11	Mr Fuller	Surgery Garden Tidy Up 4 hours Sept/Oct	32.00	0.00	32.00
01-Nov-11	NRH Landscapes	Village gardening maintenance Oct	213.24	42.65	255.89
01-Nov-11	Aon Insurance	Increase of Fidelity Guarantee	13.96	0.00	13.96
01-Nov-11	Essex Playing Fields	Membership renewal	25.00	0.00	25.00
01-Nov-11	Memorial Hall	Balance of Derek Elliott Bequest	589.00	0.00	589.00
01-Nov-11	MD Landscapes	Grass cutting – Sept	234.00	46.80	280.80
01-Nov-11	Barbara Roe	LWPC cost of flowers for Flower Festival	25.00	0.00	25.00
01-Nov-11	CPRE	Membership renewal	29.00	0.00	29.00
01-Nov-11	Mr T Payne	Notice board for White Hart bus stop	55.00	0.00	55.00
01-Nov-11	Peter Brown	Expenses-	72.41	7.49	79.90
		Domain renewal, hosting and memory stick for LWPC website			
Total £			1970.89	98.60	2069.49