

LITTLE WALTHAM PARISH COUNCIL

Minutes of the Meeting held on 1 March 2011 at 7:30pm in the Memorial Hall

Present: Councillors
Gill Aston
Peter Brown - Chairman
Brian Cox
Miles Howarth
Jackie Ketley
Edith Robertson
John Smith
Austin Weir

Also in attendance:
Joanna Willsher – Clerk
1 member of the public

10/197 To receive any apologies for absence

Apologies were received from County Cllr John Aldridge.

10/198 Consideration of Minutes of 1 February 2011

The minutes were accepted as a true record and signed by the Chairman Peter Brown.

10/199 Appointment of new Vice-Chairperson

Chairman Peter Brown nominated Cllr Edith Robertson who was then seconded by Cllr Jackie Ketley. Cllr Edith Robertson duly accepted.

10/200 Declarations of Interest

None declared.

10/201 Public Forum- to receive any representations from the public

Local resident voiced concerns over the viability of the Channels Development application being granted whilst the status of other neighbouring land due for development, such as Beaulieu Park, had yet to be decided. The Council agreed to clarify the status of neighbouring developments under application before the Public Meeting to be held at the end of March 2011.

10/202 Neighbourhood Policing Team – Report

None received.

10/203 Planning

10/203.1 11/00095/FUL - Annexe At Rembrant House - Blasford Hill - Change of use of annexe into a separate private dwelling house.

The Council **OBJECTED** to the application.

10/203.2 11/00244/FUL - Blenheim Cottage Back Lane - Demolition of existing dwelling, relocation of domestic curtilage & construction of a replacement 2-bed dwelling and detached double garage.

The Council **OBJECTED** to the application.

10/203.3 11/00231/FUL - Laburnum Cottage Blasford Hill - New vehicular crossover.

No Observations.

10/203.4 11/00259/FUL - 10 Chatham Green - Installation of solar P.V. panels on garage roof.

No Observations.

10/203.5 11/00133/FUL - Well House Main Road - Two storey rear extension.

No Observations.

10/203.6 11/00070/FUL - 90 Brook Hill - Installation of air source heat pump to provide heat supply to new system of radiator emitters.

Little Waltham Parish Council commented that it has no specific objection to this proposal, but is concerned that noise could be a source of nuisance for neighbours and ask Chelmsford Borough Council to consider whether a condition might be included which requires acoustic shielding to be installed if there are complaints of noise.

10/203.7 Planning Amendment to 10/01910/FUL & 10/01911/LBC – Hillcrest, 83 The Street - Part demolition of side entrance, new timber framed garage, front porch & new conservation roof lights to existing kitchen roof.

No Observations.

10/204 Planning Results

10/204.1 10/01672/FUL - 117 The Street - Two storey rear extension, raising of roof to create first floor accommodation with rear dormer windows – Application permitted.
Noted.

10/204.2 10/01970/FUL - The Bungalow Chatham Green - Demolition of existing dwelling and construction of replacement dwelling and detached cartlodge - Application Permitted.
Noted.

10/204.3 10/01904/FUL - 42 The Street - Retrospective application for raising the tow path by approx. 300mm and constructing a retaining wall on the gentler steeped bank to increase off street parking to 2no. cars on a widened hard standing with adjacent timber decking – Application Refused.
Noted.

10/205 Essex County Council Correspondence

10/205.1 Community Initiatives Fund 2010/11 – application from Little Waltham Parish Council successful – Grant of £730 awarded for a new noticeboard.
Noted. Clerk to action purchase of new noticeboard and instruct handyman to relocate the Brookhill noticeboard to Main Road adjacent to the Chelmsford direction bus shelter as previously RESOLVED.

10/205.2 Library Service – Public Consultation will take place between 14 February 2011 and 27th March 2011.
Details to be placed on the Parish Council website.

10/206 Chelmsford Borough Council Correspondence

10/206.1 Emergency Planning Awareness – offer of a short presentation on current developments in emergency planning.
Noted.

10/206.2 Notice of Annual Keep Britain Tidy Campaign (offer of equipment) and the return of Parish Cleansing Days offered by the Council's Streetcare Service. Parishes may suggest particular areas requiring a tidy up which may include street sweeping, path tidying, graffiti removal, cutting back of footpaths etc. Request form attached. Amenities Working Party to complete and submit the request form once areas requiring attention have been identified.

10/207 General Correspondence

10/207.1 Vice Chairman Cllr Richard Lay – letter of resignation.
Noted.

10/207.2 Little Waltham Gardening Club – request for small area of wild orchids on the Parish Council maintained grass verge on Main Road to be protected from grass cutting.
Noted. Clerk instructed to inform the grass cutting contractor.

10/207.3 Campaign to Protect Rural Essex (Chelmsford District Branch) – invitation to attend quarterly meetings. Next meeting end of May 2011.
Noted.

10/207.4 Rural Community Council of Essex – 2011 Essex Village of the Year and Best Kept Village Competition entry forms.
Noted.

10/207.5 Village Magazine – letter of thanks re parish grant awarded.
Noted.

10/208 Channels Development Update

Public Meeting involving Borough Council Planning Department and developers planned for late March 2011 in the Memorial Hall, Little Waltham – date to be advised.

Date for the public meeting still to be confirmed by Chelmsford Borough Council but Tuesday 29 March 2011 was the likely date. The Council **RESOLVED** to leaflet all parishioners with details of the Public Meeting. Chairman Peter Brown agreed to draft the leaflet and circulate to Councillors for approval prior to printing.

10/209 Amenities Working Party Report

Clerk instructed to obtain a quote to repair a worn soft-floor patch by the slide in the playground and to instruct the handyman to clean and treat the Council's wooden benches. It was noted that there had been some damage to the football nets. Cllr John Smith reported that a private property notice had recently appeared on the grass verge by the Main Road bus shelter, the intended location for the relocated Brook Hill Parish Council notice board.

10/210 Award of Grass Cutting Contract

Following the opening of four sealed tenders by the Clerk and the Chairman, the tenders were presented to the Council and it was **RESOLVED** to award the 2011 grass cutting contract to MD Landscapes.

10/211 Review of Footpaths

It was **RESOLVED** that all Parish footpaths would be checked bi-annually and a report made on any repairs/work needed.

10/212 Surgery Garden Update

The Clerk reported that a meeting had been scheduled with the Surgery Practice Manager to discuss garden maintenance of the flowerbed outside the front of the Surgery.

10/213 Encroachment at Playing Field Allotments Update

The Clerk reported that the Borough Council's Legal Department were taking action over encroachment from a neighbouring property but that a small triangle of land encompassing the stream which has historically provided the allotments with their only source of running water was Unregistered land. The Parish Council were advised that it may be possible to make a claim to Land Registry to be granted title to the land on the basis of established use over a period of time. Cllr Edith Robertson agreed to investigate the cost and viability of this option.

10/214 Clerk's Report

Correspondence arising out of 1 February meeting completed.
Noted.

10/215 Finance

10/215.1 Payments for approval of £669.92 listed below were approved.

10/215.2 Current account balance £17,596.19 at 22 February 2011 – Noted.

10/215.3 Bank of Ireland Deposit account balance £27.19 at 31 January 2011 – Noted.

10/215.4 Coop Guaranteed Investment Account deposit of £10,031.

Cllr John Smith proposed transferring the £5000 Derek Elliott Bequest to a separate investment account to keep it ring-fenced. The Clerk clarified that the sum had already been formally ring-fenced in the 2011/2012 budget. It was agreed that the bequest sum would be transferred from the current account to the Coop Guaranteed Investment Account.

10/216 Matters to be raised by members for the next agenda.

Please note that no decisions can be lawfully made under this item. LGA 1972 Schedule 12 10(2)(b) states that business must be specified, therefore the Council cannot lawfully raise matters for decision.

- Report from Cllr Edith Robertson regarding Item 10/213

10/217 Closure

Meeting closed at 8.55pm. Next meeting Tuesday 5 April 2011.

01 Mar
Payments

01-Mar-11	Joanna Willsher	Salary Feb11 less employee pension contribution	327.27	0.00	327.27
01-Mar-11	Joanna Willsher	Office Allowance/mileage	43.04	0.00	43.04
01-Mar-11	Essex Pension Fund Chelmsford Borough Council	Feb11 Employers/Employee pension contribution	75.72	0.00	75.72
01-Mar-11	NRH Landscapes	Playing Field Lease Fee	30.00	0.00	30.00
01-Mar-11	Mr PC I.T Support Specialists	Gardening Jan 11	128.24	25.65	153.89
01-Mar-11		Laptop Restore	40.00	0.00	40.00
Total			644.27	25.65	669.92

01 Mar
Receipts

Feb-11	Allotment Holders	Allotment Fee 2011	55.45	0.00	55.45
Feb-11	M Seymour	Hard Play area cash hires	65.00	0.00	65.00
Total			120.45	0.00	120.45