

# LITTLE WALTHAM PARISH COUNCIL

Minutes of the Meeting held on 2 March 2010 at 7:30pm in the Memorial Hall

Present: Councillors  
Gill Aston  
Peter Brown- Chairman  
Brian Cox  
Miles Howarth  
Jackie Ketley  
Richard Lay  
John Smith  
Austin Weir

Also in attendance:  
Joanna Willsher – Clerk  
County Cllr John Aldridge

**10/175 To receive any apologies for absence**

Apologies received from Cllr Edith Robertson, Borough Cllr Malcolm Taylor and PCSO Ian Hilton.

**10/176 Consideration of Minutes of 2 February 2010**

The minutes were accepted as a true record and signed by the Chairman.

**10/177 Declarations of Interest**

None.

**10/178 Public Forum- to receive any representations from the public**

Cllr John Aldridge advised the Council that Essex County Council were responsible for gritting all roads in the village forming part of the bus route. Cllr Aldridge to investigate whether Essex County Council would maintain the supply of grit to new salt bins if the bins are purchased by the Parish Council.

**10/179 Neighbourhood Policing Team – Report**

Clerk gave outline of telephone report by PCSO Ian Hilton. Police are currently running an operation in the area following a number of recent incidents. The community police bus will be in the Memorial Hall car park on 3 March 2010.

**10/180 Planning**

10/180.1 10/00127/FUL - Glenroy House, Blasford Hill – Proposal - Single storey rear extension. (Amendment to approved application 09/01149/FUL)

No observations.

10/180.2 10/00042FUL – The Chapel, Chatham Green – Proposal – Outbuilding for carport and store shed.

Object – proposal does not comply with existing condition of planning consent.

10/180.3 10/00154/FUL - The Weir, Brook Hill – Proposal - Detached double cartlodge with storage over.

No observations.

10/180.4 10/00174/FUL - Five Elms, Wheelers Hill – Proposal - Single storey rear extension.  
No observations.

**10/181 Planning Results**

10/181.1 10/05004/TPO – Brooklands, Sheepcotes Lane - Horse Chestnut (T1 2001/061) - on roadside boundary - crown clean, crown lift to 4m, cutting to branches - Application Permitted.

Noted.

10/181.2 09/01643/LBC - Former Bakery House 30 The Street - Demolition of part of existing dwelling and construction of two storey attached dwelling - Application Permitted.

Noted.

10/181.3 09/01642/FUL - Former Bakery House 30 The Street - Demolition of part of existing dwelling and construction of two storey attached dwelling - Application Permitted.

Noted.

- 10/181.4 09/01363/NMAT11 - Roman Road - Rear conservatory - amendment to side elevation to include clear glazing in lieu of obscure glazing – Application Permitted. Noted.
- 10/181.5 9/01764/CM - Chelmsford Waste Transfer Station Essex Regiment Way - Continuation of operation as waste transfer and recycling centre without compliance with Condition 2 - Essex County Council approval. Noted.
- 10/181.6 09/01656/FUL - Fairybridge Domsey Lane - Replacement dwelling & garaging & construction of stabling for ancillary use to main dwelling - Application Refused. Noted.

**10/182 Essex County Council Correspondence**

- 10/182.1 Temporary Road and Lay-By Closure and temporary 40mph speed limit - A130 Essex Regiment Way and Pratts Farm Lane - from 7am on 1<sup>st</sup> March 2010 for duration of works (3 – 7 months). Noted.
- 10/182.2 Localism fund update – no scheme chosen at this time. Noted.
- 10/182.3 Request for additional road gritting is under consideration at this stage following the Council's RESOLUTION to request gritting of Church Hill. (ref 10/162.3) Noted.

**10/183 Chelmsford Borough Council Correspondence**

- 10/183.1 Parish Council Evening 24 February 2010 cancelled to be replaced by an event on 12 April 2010 at the Civic Centre. Invitation to members of the Parish Council to join the Mayor for a Buffet Reception in the Mayor's Parlour prior to the Parishes Event at the Civic Centre. There will be two Buffets on 12 April, one at 12.30 pm and one at 5.30 pm. Noted.
- 10/183.2 Proposal for Collection Skips to cease from April 2010 due to be ratified by Chelmsford Borough Council 17 February 2010. Noted that Saturday collections will cease.
- 10/183.3 Wheelers Farm update from Borough Councillor Delmas Ashford – temporary operation of firework selling has ceased. Noted. Clerk to establish a list of dates when the site is used for boot sales.

**10/184 General Correspondence**

- 10/184.1 E mail from owners of 'Foxytons' confirming grass verge will be reinstated. Noted.
- 10/184.2 NHS Litigation Authority letter confirming that the Brook Hill Surgery won its appeal to operate a pharmacy. Noted.
- 10/184.3 2010 Essex Village of the Year and Best Kept Village Competition – entry form. Noted.
- 10/184.4 Essex Association of Local Councils – Two Hour Councillor Training Course – Bookings for evenings or Saturdays – Cost £240 - £280 for up to 7 Counsellors. The Council instructed the Clerk to book the course for Saturday 8 May am.
- 10/184.5 Application for the Essex Clerks Training Bursary approved. Noted.

**10/185 Award of grass cutting contract**

Three tenders were received and opened by the Clerk in the presence of the Chairman Peter Brown. The Council **RESOLVED** to award the contract to MD Landscapes (Anglia) Ltd. Weekly grass cutting of the playing field and playground to commence mid March 2010.

**10/186 Playground**

Quote requested for replacement of damaged Whale Springer and its removal. Discuss Clerk's recommendation to appoint an Amenities Working Party for monitoring of assets and maintenance work.

Clerk to negotiate with insurers for the replacement or repair of the Whale Springer. Cllr Jackie Ketley, Cllr John Smith and Cllr Austin Weir agreed to be appointed to an Amenities Working Party and conduct weekly checks on Parish Council assets and to monitor grass cutting and garden maintenance work in the Parish. Clerk to provide the Amenities Working Party with a list of required checks to be submitted to the Clerk once a month.

**10/187 Playquip Leisure**

Proposal to cancel the November inspection.  
The Council **RESOLVED** to cancel inspections by Playquip Leisure. Yearly inspections by ROSPA to continue as usual.

**10/188 Additional Salt Bin**

Proposal by Cllr John Smith for discussion.  
Decision on further salt bins and their location postponed pending feedback from local residents. Details posted on the Parish Council Website.

**10/189 Gift of replacement football net by the Sports and Social Club.**

Proposal by Cllr John Smith for discussion.  
The Council **RESOLVED** to accept the football nets. Clerk to write to the Sports and Social Club and thank for kind offer.

**10/190 Noticeboards**

Discuss suitable location of potential additional new site.  
Cllr John Smith to consider a proposal for an additional new site at 1 April Parish Council meeting.

**10/191 Whitbreads Farm**

Discuss breach of planning conditions.  
Clerk to contact the Compliance & Monitoring Officer to advise that planning conditions have yet to be complied with.

**10/192 Spring Litter Pick**

To be held on in conjunction with Little Waltham Primary School spring litter pick if possible. 1st Little Waltham Brownie and Guide leader confirmed that they will advertise the event to their members.

**10/193 Finance**

10/193.1 Payments listed below were approved.

10/193.2 Current account balance £15,868.64 at 24 February 2010

Clerk to look at alternative deposit account banking arrangements.

10/193.3 Deposit account balance £8955.30 at 1 February 2010

**10/194 Urgent Business**

Letter from local resident regarding damage to grass verge along Main Road by EDF Energy and damage to grass verge adjacent to 1 Chapel Drive. Clerk to contact EDF Energy to reinstate the grass verge along Main Road and to separately contact The Surgery to request that delivery drivers do not park on the grass verge.

Cllr Brian Cox advised that the Tom Amos Charity would shortly be considering grant applications and would welcome applications for new projects to benefit the local community.

Unused allotments situated behind playing fields to be offered to those on the allotment waiting list.

**10/195 Closure**

Meeting closed at 8.45pm. Date of next meeting: 1 April 2010.

<b>Payments</b>			<b>£</b>	<b>£</b>	<b>£</b>
Payments	Jo Willsher	Salary	347.79	0.00	347.79
02 Mar 10	Jo Willsher	Office Allow, , broadband Dec 09 – Feb 10	70.79	0.00	70.79
02 Mar 10	Jo Willsher	Mobile phone top-up + mileage (16.6 miles*0.40p)	16.64	0.00	16.64
02 Mar 10	Jo Willsher	Training hours 6 ½ Risk & Assessment Course	57.98	0.00	57.98
02 Mar 10	NRH Landscapes	Gardening/maintenance	128.24	0.00	128.24
02 Mar 10	Essex Wildlife Trust	Annual membership	40.00	0.00	40.00
02 Mar 10	Mr Terry Payne	Refit of bus shelter glass	34.00	0.00	34.00
02 Mar 10	Pinnacle	Extra gardening work between 09/07 & 19/12/09	1147.90	200.88	1348.78
02 Mar 10	Playquip Leisure	Safety Inspection	100.00	17.50	117.50
02 Mar 10	Peter Brown	Replacement net handle for Parish Council tennis court	19.50	3.41	22.91
<b>Total</b>			<b>1962.84</b>	<b>221.79</b>	<b>2184.63</b>

<b>Receipts</b>					
Feb 10	Allotment Holder	Allotment Rent	14.30	0.00	14.30
<b>Total</b>			<b>14.30</b>	<b>0.00</b>	<b>14.30</b>