

LITTLE WALTHAM PARISH COUNCIL

Minutes of the Meeting held on 1 April 2010 at 7:30pm in the Elliott Room of the Memorial Hall

Present: Councillors Peter Brown- Chairman
 Miles Howarth
 Jackie Ketley
 Richard Lay
 Edith Robertson
 John Smith

Also in attendance: Joanna Willsher – Clerk
 PCSO Ian Hilton and colleague
 1 member of the public

10/196 To receive any apologies for absence

Apologies received from Cllr Brian Cox, Cllr Gill Aston, Cllr Austin Weir, County Cllr John Aldridge and Borough Cllr Malcolm Taylor.

10/197 Consideration of Minutes of 2 March 2010

The minutes were accepted as a true record and signed by the Chairman.

10/198 Declarations of Interest

Cllr Miles Howarth declared a personal and prejudicial interest in item 10/201.2 of this agenda and left the room for the duration of the item being discussed by the Council. Cllr Jackie Ketley declared a personal interest in item 10/201.1 of this agenda.

10/199 Public Forum- to receive any representations from the public

A local resident complained that part of the Parish Council's playing field allotment land had been claimed and fenced off by a neighbouring property. The Council agreed to investigate the matter.

Cllr Miles Howarth commented on item 10/201.2 of this agenda expressing concern over lack of clarity of the proposal which did not address a right of way issue.

10/200 Neighbourhood Policing Team – Report

PCSO Ian Hilton detailed a number of incidents and outlined a new operation commencing after Easter to tackle youths causing nuisance. Cllr John Smith requested posters to help inform local residents about crime prevention. PCSO Ian Hilton gave the Council a number of public survey forms regarding the service offered by local police stations for completion. The community police bus will be in the Memorial Hall car park on Wednesday 7 April 2010.

10/201 Planning

10/201.1 10/00375/OUT - Land Adjacent 19 Church Hill – Proposal - New single storey two bedroom dwelling.

Object – Proposal lies outside the defined settlement boundary and further development in this attractive rural lane would be harmful to the character of the area.

10/201.2 10/00439/FUL - 8 Chapel Drive – Proposal - Two storey side and front extensions. The Council requested that Chelmsford Borough Council consider the right of way implications if a new rear access is created in the drive leading to the rear of 98 The Street.

10/201.3 10/00433/AG - Sheepcotes Farm Sheepcotes Lane – Proposal - Replacement grain storage building.
No observations.

10/201.4 10/00410/LBC and 10/00409/FUL - Little Waltham Lodge Main Road – Proposal - Demolition of outbuildings and construction of garden room and open pergola and link.
No observations.

10/201.5 09/01452/NMAT - The Lilliepad Brook Hill - Non material amendment for retaining existing single garage opening, additional window to garage
No observations.

10/202 Planning Results

10/202.1 10/00127/FUL - Glenroy House Blasford Hill - Single storey rear extension (Amendment to approved application 09/01149/FUL) - Application Permitted.
Noted.

10/202.2 10/05004/TPO - Brooklands Sheepcotes Lane - Horse Chestnut (T1 2001/061) - on roadside boundary - crown clean, crown lift to 4m, cutting to branches. – Application permitted.
Noted.

10/203 Essex County Council Correspondence

10/203.1 Cllr Aldridge confirms salt bins purchased independently of ECC will be topped up with salt provided locations are notified.
Noted.

10/203.2 Cllr Aldridge confirms Parish Councils may take steps to highlight bus stop poles to give them improved visibility.
Noted. Motion to improve visibility of bus stop poles with fluorescent tape to be added to the next agenda.

10/203.3 The Essex School Organisation Plan 2009-2014 – any comments to be submitted by 4 May 2010.
Noted. No comments.

10/204 Chelmsford Borough Council Correspondence

10/204.1 Parish Sports & Play Programme (August)
Clerk instructed to book a slot.

10/204.2 Parish Charter adopted by Chelmsford Borough Council. Parish Councils to respond by 30 April 2010 as to whether they wish to adopt the charter.
The Council **RESOLVED** to adopt the charter.

10/205 General Correspondence

10/205.1 Little Waltham Primary School - a small group wish to attend the 4 May Annual Parish Council meeting.
Noted.

10/205.2 Offer of a climbing frame from Little Waltham Pre-School.
Clerk instructed to write and thank for the offer and decline.

10/205.3 Request from resident for Parish Council to consider putting a footpath on A131 to allow access to the bus stop.
Clerk instructed to write to Highways Department of ECC and request consideration of providing a new footpath.

10/205.4 Confirmation received from local resident of reinstatement of grass verge adjacent to Foxtons.
Noted.

10/205.5 Essex Probation Service – Parish Councils requested to consider Individual Placements for offenders.
Clerk instructed to contact the Essex Probation Service and other Parish Councils to explore further and report back to the Council at the next meeting.

10/206 Clerk's Report

On matters arising from the last meeting. Any business requiring a decision is listed on this agenda. See Appendix A.

Noted. Update on damage to the grass verge on Main Road by EDF Energy to be added to the next agenda.

- 10/207 Gardening**
Update.
Grass cutting and garden maintenance work all going well to date. One rotten flower tub by Hazeldon Close to be replaced.
- 10/208 Dog fouling**
Discussion of local issues.
Clerk instructed to contact Chelmsford Borough Council and ask if they will provide and service additional dog bins.
- 10/209 Playground**
Update on whale springer
Amenities Working Party – propose a Motion to replace with a new model rather than a repair. Repair cost approx £349. Cost of new springer (supply, delivery & installation) £667 exc VAT. Insurance Excess £125 applies. Insurance claim being processed.
The Council **RESOLVED** to replace the whale springer with a new one having considered its age and overall condition.
- 10/210 Noticeboards**
Proposal by Cllr John Smith. Discuss suitable location of potential additional new site.
Cllr John Smith recommended the grass verge adjacent to the bus stop (Chelmsford side) on Main Road. Clerk instructed to ask the Highways Department for permission to install a noticeboard.
- 10/211 Clerk's Pension Scheme**
Motion to pass a Resolution to admit Mrs Joanna Willsher to the Essex County Council Pension Fund.
The Council **RESOLVED** to admit Mrs Joanna Willsher to the Essex County Council Pension Fund.
- 10/212 Allotments**
Update.
The Council **RESOLVED** to terminate an allotment tenancy due to breach of section 11 of the Little Waltham Allotment Terms and Conditions. Clerk instructed to issue the required termination notice and offer the allotment to the next person on the allotment waiting list.
- 10/213 Finance**
10/213.1 Payments listed below were approved.
10/213.2 Current account balance £13,667.96 at 24 March 2010 – Noted.
10/213.3 Deposit account balance £8955.30 at 1 March 2010 – Noted.
10/213.4 Statement of payments and receipts for year ending presented - Noted.
10/213.5 New deposit account update.
The Council **RESOLVED** to open a Cooperative Bank Guaranteed Investment to replace the Bank of Ireland Deposit Account.
- 10/214 Matters to be raised by members for the next agenda.**
Please note that no decisions can be lawfully made under this item. LGA 1972 section 12 10(2)(b) states that business must be specified, therefore the Council cannot lawfully raise matters for decision.
- Following their recent review, the Amenities Working Party requested that the repair and maintenance of a number of assets be placed on the next agenda for consideration.

Cllr Miles Howarth requested that the Council ascertain who is responsible for the woodland triangle adjacent to the slip road at the top of The Street. To be added as an item on the next agenda. Clerk instructed to make enquiries.

Cllr Miles Howarth raised a concern over the legality of a kerbside business operating from a residential property along Blasford Hill and asked for the matter to be placed on the next agenda. Clerk instructed to identify the property and investigate.

Cllr Edith Robertson requested further follow up to the Council's speed sign and gateway request under the Localism Fund and for the item to be added to the next agenda. Clerk instructed to explore feasibility of implementing the requested speed restriction projects identified by LWPC in the event that no funding is forthcoming from Essex County Council Mid-Area Highways Department.

10/215 Closure

Date of next meeting: 4 May 2010.

Annual Parish Meeting 7.00pm followed by Annual Parish Council Meeting at 7.30pm.

Payments	Payee	Item	£	VAT	Total
01-Apr-10	Jo Willsher	Salary	347.79	0.00	347.79
01-Apr-10	Jo Willsher	6 Training hours New Clerks Course	53.52	0.00	53.52
		Office Allow/Stationery/Mileage 22.8 miles *			
01-Apr-10	Jo Willsher	40p	107.03	5.59	107.03
01-Apr-10	NRH Landscapes	Gardening tidy up - Feb 10	128.24	0.00	128.24
01-Apr-10	Ace Glass	Bus shelter glass repair	40.87	7.15	48.02
01-Apr-10	Memorial Hall	Hall Hire Jan/Feb/Mar 2010	43.80	0.00	43.80
01-Apr-10	Memorial Hall	Vera Perkins Bequest	43.76	0.00	43.76
01-Apr-10	EALC	New Clerks Day course	54.00	0.00	54.00
Total			819.01	12.74	826.16