

# LITTLE WALTHAM PARISH COUNCIL



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I hereby give notice that you are summoned to attend a meeting of Little Waltham Parish Council which will take place on Tuesday 6 September 2011 in the Memorial Hall, Brook Hill, Little Waltham at 7.30pm for the transaction of the following business:

## AGENDA

**11/64 To receive any apologies for absence**

**11/65 Consideration of Minutes of 6 July 2011**

**11/66 Declarations of Interest**

**11/67 Public Forum- to receive any representations from the public**

**11/68 Neighbourhood Policing Team – Report**

### **11/69 Planning**

11/69.1 11/05571/CAT - 59 The Street - Cherry - front garden - fell to ground and remove stump; Apple x 2- rear garden - crown reduction

11/69.2 11/01306/FUL - 92 Brook Hill - Installation of air source heat pump to provide heat supply to new system of radiator emitters

11/69.3 11/01305/FUL - 10 Rectory Close - Installation of air source heat pump to provide heat supply to new system of radiator emitters

11/69.4 11/01304/FUL – 64 Brook Hill - Installation of air source heat pump to provide heat supply to new system of radiator emitters

11/69.5 11/01168/FUL - Walden Cottage, 59 The Street - Roof extension and balcony to existing single storey garage to provide gym/office accommodation ancillary to dwelling

11/69.6 Submission of the Site Allocations Development Plan Document

### **11/70 Planning Results**

11/70.1 11/00981/FUL - 148 The Street - Single storey rear conservatory - Application Permitted

11/70.2 11/00911/FUL - Blenheim Cottage, Back Lane - Demolition of existing dwelling, relocation of domestic curtilage & construction of replacement 2-bed dwelling - Application Refused

11/70.3 11/00748/FUL - Little Belsteads, Back Lane - Formation of new manege - Application Permitted

**11/71 Essex County Council Correspondence**

11/71.1 Invitation to participate in the 2011/12 winter salt bag scheme. Response deadline 14 October 2011.

**11/72 Chelmsford Borough Council Correspondence**

11/72.1 HM The Queen's Diamond Jubilee Beacons – plan for 5 beacons in each borough (see [http://www.diamondjubileebeacons.co.uk/Diamond\\_Jubilee\\_Beacons/DOWNLOAD.html](http://www.diamondjubileebeacons.co.uk/Diamond_Jubilee_Beacons/DOWNLOAD.html))

11/72.2 Confirmation of the Submission of the Site Allocations Development Plan Document

11/72.3 Confirmation of Adoption of the North Chelmsford Area Action Plan (NCAAP).

11/72.4 E mail advising no funding available to provide a secure access gate for the Memorial Hall Car Park. As the Council's tenants, any such works are the responsibility of the Parish Council and CBC would be supportive of any appropriate measures that the Parish Council wishes to take.

11/72.5 CBC Tree Planting Grant offer for 2011 – deadline 14 November 2011.

11/72.6 Broomfield Village Design Statement - New Local Development Framework Consultation period 6 weeks from 11 August 2011 closing 4.45pm on 21 September 2011.

**11/73 General Correspondence**

11/73.1 Memorial Hall Committee - £4411 requested from the Derek Elliott Bequest towards cost of new flooring.

**11/74 Amenities Working Party Report**

Proposal to purchase a pin board for the new White Hart bus stop.  
Awaiting quote from Terry Payne.

**11/75 Queen's Diamond Jubilee**

Update

**11/76 Village Design Statement Discussion**

**11/77 Review of quotes for new fence around playground**

A quote has been requested from Danbury Fencing, and a quote has been received from Terry Payne.

Has the burnt fence been reported to the police, and could this be covered by insurance.

**11/78 Car Boot Sale Update**

**11/79 Cricket Club Fencing Update**

Have committed to mending existing high nets, and to installing additional nets in some areas.

**11/80 Travellers Site Update**

**11/81 No Door Step Selling – review of initial trial.**

**11/82 Review of Council policy of formal posting of meeting agendas to Councillors.**

**11/83 Fire at the waste depot on Essex Regiment Way Discussion**

**11/84 Clerk's Recruitment**

**11/85 Finance**

11/85.1 Payments for approval of £4154.68 listed below.

11/85.2 Current account balance of £17,733.09 at 29 July 2011.

11/85.3 Coop Guaranteed Investment Account deposit of £10,062.45 at 8 July 2011.

11/85.4 Signing of new bank mandate for COOP current account.

**11/86 Matters to be raised by members for the next agenda.**  
 Please note that no decisions can be lawfully made under this item. LGA 1972 Schedule 12 10(2)(b) states that business must be specified, therefore the Council cannot lawfully raise matters for decision.

**11/87 Closure**

Signed

31 August 2011



**September 11 Payments**

06-Sep-11	Joanna Willsher	Salary July/Aug less employee pension contribution	678.98	0.00	678.98
06-Sep-11	Joanna Willsher	Overtime 12hrs	111.04	0.00	111.04
06-Sep-11	Joanna Willsher	Office Allowance July/Aug/Mileage	79.24	0.00	79.24
06-Sep-11	Essex Pension Fund	July/Aug11 employer/employee pension contribution	149.16	0.00	149.16
06-Sep-11	Rural Community Council of Essex	Annual Membership	55.00	0.00	55.00
06-Sep-11	Mr Fuller	Surgery Garden Tidy Up	40.00	0.00	40.00
06-Sep-11	Audit Commission	Audit Fee 2010/11	285.00	57.00	342.00
06-Sep-11	Lambert Smith Hampton	Lease - Blasford Hill Allotment Land	77.00	0.00	77.00
06-Sep-11	MD Landscapes	Grass Cutting June/July11	715.00	143.00	858.00
06-Sep-11	NRH Landscapes	Gardening Tidy Up June/July/Aug11	852.72	170.55	1023.27
06-Sep-11	Mrs Sally Smith	Replanting of 12 Barrels & 2 Troughs	299.00	0.00	299.00
06-Sep-11	Mr T Payne	Fence Repair	105.00	0.00	105.00
06-Sep-11	Joanna Willsher	Anti-Virus Software for PC laptop	47.82	7.17	54.99
06-Sep-11	Joanna Willsher	Clerk Recruitment Advertising Cost	235.00	47.00	282.00
<b>Total £</b>			<b>3727.56</b>	<b>424.72</b>	<b>4154.68</b>