

# LITTLE WALTHAM PARISH COUNCIL



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I hereby give notice that you are summoned to attend a meeting of Little Waltham Parish Council which will take place on Tuesday 2 November 2010 in the Memorial Hall, Brook Hill, Little Waltham at 7.30pm for the transaction of the following business:-

## AGENDA

**10/111 To receive any apologies for absence**

**10/112 Consideration of Minutes of 5 October 2010**

**10/113 Declarations of Interest**

**10/114 Public Forum- to receive any representations from the public**

**10/115 Neighbourhood Policing Team – Report**

**10/116 Planning**

10/116.1 Street Naming & Numbering Application 10/00477/HNC - Travellers Rest, Drakes Lane Little Waltham - The proposed name is Apple Blossom.

10/116.2 10/01548/FUL - The Nook, Main Road – Proposal - Single storey side/rear extension.

10/116.3 07/00194/NMAT/2 – Newlands, Drakes Lane - Non material amendment to elevations and positions of windows. (Formation of new roof with bedroom accommodation, demolition of existing garage at front and convert existing front bedroom to a garage 07/00194/FUL).

**10/117 Planning Results**

10/117.1 10/01494/LBC - Croxtons Mill Cottage, Blasford Hill - Barn and cart lodge with attached log store. No further action (as Listed Building Consent not applicable to this application.)

10/117.2 10/01369/FUL - 117 The Street - Single storey rear extension, loft conversion including raising the roof with front & rear dormers. Application Withdrawn.

10/117.3 10/01238/FUL - 13 Winckford Close - Carport and rear store with first floor studio (Amendment to approved application 09/01679/FUL - Application Permitted.

10/117.4 07/01294/NMAT - 18 Chelmer Avenue - Non material amendment to permission ref 07/01294/FUL (Single storey rear and side extension) - Application Permitted.

10/117.5 10/01149FUL - Greenways Chatham Green - Retrospective application for wooden fence - Application Refused.

10/117.6 10/01317FUL - Finchleys, Domsey Lane - Raising of roof to provide first floor accommodation, single storey side extension and front porch. Application Refused

**10/118 Essex County Council Correspondence**

10/118.1 Minerals Development Document (MDD) preferred approach for cabinet approval 19 October 2010 before a 10 week period of public consultation from 9 December 2010 to 17 February 2011. Alsteads Farm in Little Waltham is not scheduled as a preferred site at this stage.

10/118.2 Essex County Council and Southend-On-Sea Borough Council Joint Waste Development Document Issues and Options Paper. Consultation Dates 7 October 2010 – 2 December 2010.

10/118.3 Mid-Essex Highways reply letter regarding the Council's request for improvements to the Chatham Green bus stop (Braintree direction). Improvement work has been prioritised and budgeted for in the next financial year 2011/2012.

**10/119 Chelmsford Borough Council Correspondence**

10/119.1 Advance Notice of Local Development Framework Consultations from 21 October 2010 to 1 December 2010. Consultation document comprising Site Allocations Development Plan Document – Proposed Submission.

10/119.2 E mail from Cllr Delmas Ashford confirming that there have been no road surveys carried out by the Highways department in Brook Hill.

**10/120 General Correspondence**

10/120.1 Request from a free online counselling support service for a link on the parish council website.

10/120.2 Memorial Hall – increase of 50p per hall hiring with effect from 1 January 2011 for all regular user groups.

10/120.3 Courtesy copy letter of a complaint to the Surgery from local resident regarding damage to the grass verge adjacent to the Surgery during building works.

**10/121 Wheelers Hill Boot Sale**

Proposal to write to Planning Enforcement at Chelmsford Borough Council regarding the handling of the case.

**10/122 Amenities Working Party Report**

Proposal to carry out wood preserving the Main Road bus shelters and general maintenance work on the playground climbing frame. Footpath bridge by The Weir requires small repair.

**10/123 Adoption of new Standing Orders.**

Draft standing orders to be presented for approval with the recommendation that the existing Financial Regulations remain unchanged.

**10/124 Channels Development**

Discussion.

**10/125 Old Telephone Box - The Street**

Proposal to apply for ownership of the village phone box through British Telecom's 'Adopt a Kiosk' Scheme.

**10/126 Community Service Placement Scheme**

Toilet facilities required for workers. Proposal to pay for facilities - Portable toilet available - £85 + VAT for five days weekday hire.

**10/127 Proposal to purchase additional Salt bins.**

**10/128 Tree Work in the Playground**

Quote for approval.

**10/129 Derek Elliott Bequest**

Discussion of ideas for potential projects.

**10/130 Chatham Green Bus Stop (Braintree Direction)**

Proposal for Little Waltham Parish Council to fund additional drop kerb and widening of a section of the footpath to enable wheelchair users in Chatham Green to access the bus stop. Clerk has been advised by Highways that the cost estimate for the work is £1000 but no guarantee that work can be completed in this financial year.

**10/131 Budget 2011/2012**

Discussion of potential projects to be budgeted for in the next financial year.

**10/132 Poppy Wreaths**

Proposal to purchase two Poppy Wreaths for the Remembrance Day Service in Little Waltham under Section 137 LGA 1972.

**10/133 Clerk's Report – see Appendix A****10/134 Finance**

10/134.1 Payments for approval of £2465.33 listed below.

10/134.2 Current account balance £23,177.37 at 2010.

10/134.3 Coop Guaranteed Investment Account deposit of £10,000 matured on 22 October 2010 and total reinvested for a further six month period.

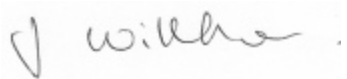
10/134.4 Bank of Ireland Deposit account balance £27.19 at 1 October 2010.

**10/135 Matters to be raised by members for the next agenda.**

Please note that no decisions can be lawfully made under this item. LGA 1972 Schedule 12 10(2)(b) states that business must be specified, therefore the Council cannot lawfully raise matters for decision.

**10/136 Closure**

Signed



27 October 2010

## 2 Nov10 Payments

02-Nov-10	Joanna Willsher	Salary Oct 2010 less employee pension contributions Dec 09 – Oct 10	103.40	0.00	103.40
02-Nov-10	Joanna Willsher	Stationery/stamps/mileage/office allowance	77.98	1.75	79.73
02-Nov-10	Essex Pension Fund	Employer's Pension Contributions Dec 09-Oct10	881.26	0.00	881.26
02-Nov-10	Mr T Payne	Dog bin installation/tennis court repair	110.00	0.00	110.00
02-Nov-10	Essex & Suffolk Water	Water Bill - Allotments	216.36	0.00	216.36
02-Nov-10	CPRE	Annual subscription	29.00	0.00	29.00
02-Nov-10	Memorial Hall	3rd quarter hall fees LWPC (Sept 10)	14.60	0.00	14.60
02-Nov-10	Memorial Hall	3rd quarter hall fees Good Companions Aug/Sept	23.40	0.00	23.40
02-Nov-10	Mrs B Roe	Flower Festival Flowers for LWPC entry	25.00	0.00	25.00
02-Nov-10	MD Landscapes	Grass Cutting 3/16 Sept 2010	220.00	38.50	258.50
02-Nov-10	NRH Landscapes	Gardening tidy up Oct 2010	616.24	107.84	724.08
Total			2317.24	148.09	2465.33

## **Appendix A – Clerk's Report**

1. Application sent for a Community Initiatives Fund grant towards cost of LWPC new noticeboard.
2. Grant letters sent out.
3. Church has declined access to the church barn toilets for Community Service Placement workers.
4. Correspondence arising from October's meeting completed.