

# LITTLE WALTHAM PARISH COUNCIL



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I hereby give notice that you are summoned to attend a meeting of Little Waltham Parish Council which will take place on Thursday 1 April 2010 in the **Elliott Room** of the Memorial Hall, Brook Hill, Little Waltham at 7.30pm for the transaction of the following business:-

## AGENDA

**10/196 To receive any apologies for absence**

**10/197 Consideration of Minutes of 2 March 2010**

**10/198 Declarations of Interest**

**10/199 Public Forum- to receive any representations from the public**

**10/200 Neighbourhood Policing Team – Report**

### **10/201 Planning**

10/201.1 10/00375/OUT - Land Adjacent 19 Church Hill – Proposal - New single storey two bedroom dwelling.

10/201.2 10/00439/FUL - 8 Chapel Drive – Proposal - Two storey side and front extensions.

10/201.3 10/00433/AG - Sheepcotes Farm Sheepcotes Lane – Proposal - Replacement grain storage building.

10/201.4 10/00410/LBC and 10/00409/FUL - Little Waltham Lodge Main Road – Proposal - Demolition of outbuildings and construction of garden room and open pergola and link.

10/201.5 09/01452/NMAT - The Lilliepad Brook Hill - Non material amendment for retaining existing single garage opening, additional window to garage...

### **10/202 Planning Results**

10/202.1 10/00127/FUL - Glenroy House Blasford Hill - Single storey rear extension (Amendment to approved application 09/01149/FUL) - Application Permitted.

10/202.2 10/05004/TPO - Brooklands Sheepcotes Lane - Horse Chestnut (T1 2001/061) - on roadside boundary - crown clean, crown lift to 4m, cutting to branches. – Application permitted.

### **10/203 Essex County Council Correspondence**

10/203.1 Cllr Aldridge confirms salt bins purchased independently of ECC will be topped up with salt provided locations are notified.

10/203.2 Cllr Aldridge confirms Parish Councils may take steps to highlight bus stop poles to give them improved visibility.

10/203.3 The Essex School Organisation Plan 2009-2014 – any comments to be submitted by 4 May 2010.

## **10/204 Chelmsford Borough Council Correspondence**

10/204.1 Parish Sports & Play Programme (August)

10/204.2 Parish Charter adopted by Chelmsford Borough Council. Parish Councils to respond by 30 April 2010 as to whether they wish to adopt the charter.

## **10/205 General Correspondence**

10/205.1 Little Waltham Primary School - a small group wish to attend the 4 May Annual Parish Council meeting.

10/205.2 Offer of a climbing frame from Little Waltham Pre-School.

10/205.3 Request from resident for Parish Council to consider putting a footpath on A131 to allow access to the bus stop.

10/205.4 Confirmation received from local resident of reinstatement of grass verge adjacent to Foxtons.

10/205.5 Essex Probation Service – Parish Councils requested to consider Individual Placements for offenders.

## **10/206 Clerk's Report**

**On matters arising from the last meeting. Any business requiring a decision is listed on this agenda. See Appendix A.**

## **10/207 Gardening**

Update.

## **10/208 Dog fouling**

Discussion of local issues.

## **10/209 Playground**

### **Update on whale springer**

Amenities Working Party – propose a Motion to replace with a new model rather than a repair. Repair cost approx £349. Cost of new springer (supply, delivery & installation) £667 exc VAT. Insurance Excess £125 applies. Insurance claim being processed.

## **10/210 Noticeboards**

Proposal by Cllr John Smith. Discuss suitable location of potential additional new site.

## **10/211 Clerk's Pension Scheme**

Motion to pass a Resolution to admit Mrs Joanna Willsher to the Essex County Council Pension Fund.

## **10/212 Allotments**

Update.

## **10/213 Finance**

10/213.1 Payments for approval of listed below.

10/213.2 Current account balance £13,667.96 at 24 March 2010

10/213.3 Deposit account balance £8955.30 at 1 March 2010

10/213.4 Statement of payments and receipts for year ending presented.

10/213.5 New deposit account update.

## **10/214 Matters to be raised by members for the next agenda.**

Please note that no decisions can be lawfully made under this item. LGA 1972 section 12 10(2)(b) states that business must be specified, therefore the Council cannot lawfully raise matters for decision.

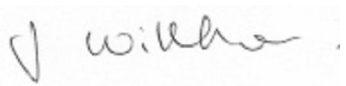
**10/215 Closure**

Date of next meeting: 4 May 2010.

Annual Parish Meeting 7.00pm followed by Annual Parish Council Meeting at 7.30pm.

<b>Payments</b>	<b>Payee</b>	<b>Item</b>	<b>£</b>	<b>VAT</b>	<b>Total</b>
01-Apr-10	Jo Willsher	Salary	347.79	0.00	347.79
01-Apr-10	Jo Willsher	6 Training hours New Clerks Course	53.52	0.00	53.52
		Office Allow/Stationery/Mileage 22.8 miles *			
01-Apr-10	Jo Willsher	40p	107.03	5.59	107.03
01-Apr-10	NRH Landscapes	Gardening tidy up - Feb 10	128.24	0.00	128.24
01-Apr-10	Ace Glass	Bus shelter glass repair	40.87	7.15	48.02
01-Apr-10	Memorial Hall	Hall Hire Jan/Feb/Mar 2010	43.80	0.00	43.80
01-Apr-10	Memorial Hall	Vera Perkins Bequest	43.76	0.00	43.76
01-Apr-10	EALC	New Clerks Day course	54.00	0.00	54.00
<b>Total</b>			<b>819.01</b>	<b>12.74</b>	<b>826.16</b>

Signed



26 March 2010

Appendix A (with agenda reference numbers)

1. VAT return submitted £2012.24.
2. Parish Sports Programme event (Whitsun) booked for Friday am 4 June 2010. Memorial Hall allowing access to toilets during the session.
3. 10/183.3 – list of boot sales established on computer.
4. 10/184.4 - Councillor training course – booking form submitted, awaiting confirmation from EALC that they are able to provide course on the requested date of Sat am 8 May 2010. Cllr Brian Cox has kindly offered to host the session due to difficulties securing a venue.
5. 10/186 - Amenities Working Party have been sent a weekly checklist with copies of the garden maintenance and grass cutting schedules to enable effective monitoring of assets and contracted services. Forms to be submitted to the Clerk monthly.
6. 10/187 - Playquip Leisure yearly inspection cancelled - letter sent.
7. 10/189 – Thank you letter sent to the Sports & Social Club.
8. 10/191 – Reply received to e mail regarding outstanding planning conditions at Whitbreads Farm - work due to commence April 2010.
9. 10/192 – Spring Litter Pick booked for Saturday 24 April – 10am-12pm. Meeting point Memorial Hall Car Park.
10. 10/194
  - Letter sent to EDF Energy requesting reinstatement of grass verge.
  - Surgery contacted with a polite request for drivers to keep off the grass verge next to the surgery.